

**PUTNAM COUNTY BOARD OF ETHICS
OFFICIAL MINUTES**

Meeting of October 21, 2016

Members Present: Bob Bickford, Paul Eldridge, Kathleen Delamere

Absent: Nancy Dill

Staff: Jan Miller

The meeting began at 10:10 am in the conference room of the County Personnel Department. Roll call was taken. The Pledge of Allegiance was recited.

Minutes:

The Board reviewed the minutes of the June 24, 2016 meeting and approved them as corrected.

Old Business:

- The Board reviewed a list of potential nominees for membership on the Board.
- Regarding an inquiry previously received from a County resident regarding Kent government action, the Board decided that the resident's inquiries had already been sufficiently answered by the Chair and no further action was necessary.
- An inquiry from a County employee about the possibility of holding a contractor's license while working in a County enforcement position was reviewed by the Law Department and an opinion was received and forwarded to the employee. The Board asked that a formal letter endorsing the Law Department's advice been sent to the employee.

New Business:

- A thank you note was read from Al Lotrecchiano, former Board member, regarding the luncheon held in his honor. Al will be sorely missed by the Board members.
- A status report of all communications received by the Board since June 24th was given and discussed

The Board moved to executive session to review Financial Disclosure forms.

At 11:40am the Board resumed the public session, scheduled the next meeting for November 18th and then moved for adjournment.

Respectfully submitted,
Paul Eldridge, Secretary