

**PUTNAM COUNTY BOARD OF ETHICS
AMENDED OFFICIAL MINUTES**

Meeting of April 15, 2016

Members Present: Bob Bickford, Paul Eldridge, Nancy Dill, Kathleen Delamere
Staff: Jan Miller

The meeting began at 10:02 am in the conference room of the County Personnel Department. Roll call was taken. The Pledge of Allegiance was recited.

Minutes:

The Board reviewed the minutes of the November 20, 2015 meeting and approved them as presented.

Old Business:

- The Board discussed the status of an outstanding complaint inquiry from October 29, 2015 from Deputy County Executive Bruce Walker regarding a County employee. Paul Eldridge indicated that the County employee resigned effective March 31, 2016, so the Board directed that a letter be sent to Mr. Walker indicating that the issues of the complaint are now moot.
- The Board reviewed the status of the reappointments of Bob Bickford and Paul Eldridge. Staff presented legislative Resolution #72 of 2016 which states the reappointment of these 2 members to three year terms ending December 31, 2018.

New Business:

- The Board reviewed 2 FOIL requests, dated 12/31/15 and 1/26/16, which sought the 2013 and 2015 financial disclosure forms of a current legislator, and the responses from the Law Department which shared the redacted forms.
- The Chairman presented a letter of resignation from member Al Lotrecchiano, which was effective February 1, 2016. The members discussed several possible nominees to be contacted to determine their interest before submitting suggested names to the County Executive.
- The Board reviewed two letters from a legislator seeking advice regarding their position on a Board vis-à-vis their actions as a legislator. A letter will be sent, including an opinion received from the Law Department, and a suggestion that the legislator consider the advice offered in the opinion.
- The Board also reviewed a letter of inquiry, dated March 2, 2016, from another legislator regarding a potential conflict of interest. A formal opinion from the Law Department was shared with the legislator via email on April 5, 2016. A more formal response will be communicated by the Chairman.
- The Board received a thank you from the Chairwoman of the Rules Committee for the Annual Report, and requested that they receive a copy of each of the 2015 meeting minutes. The staff will forward those minutes to her.

The Board moved to executive session at 11:20 am to review 92 financial disclosure forms for 2016 that were recently submitted. The Board reviewed 39 forms; 24 were accepted and 15 were returned for correction. The balance of the forms will be reviewed at the next meeting.

At 12:00am the Board resumed the public session, scheduled the next meeting for May 20th and then moved for adjournment.

Respectfully submitted, Paul Eldridge, Secretary