

**PUTNAM COUNTY BOARD OF ETHICS
OFFICIAL MINUTES AS REVISED**

Meeting of May 19, 2017

Members Present: Bob Bickford, Rod Cassidy, Greg Amato

Absent: Kathleen Delamere , Paul Eldridge

Staff: Jan Miller

The meeting began at 10:00 am in the conference room of the County Personnel Department. Roll call was taken. The Pledge of Allegiance was recited. The two new Board members were welcomed by the Chair.

Minutes:

The Board reviewed the minutes of the March 31, 2017 meeting and approved them as presented.

Old Business:

- The Chair reviewed the language for a letter to the non-filers of 2015 financial disclosure forms telling them that their names were reported to the Legislature in the 2016 Annual Report.

New Business:

- The Chair discussed the need to review and revise the current Rules of the Putnam County Board of Ethics. Member Rob Cassidy volunteered to take on that task.
- The members discussed the time and date of future meetings, due to Mr. Cassidy's need to travel to work in New York City. It was agreed to keep the meetings on the third Friday of the month, but move the time up to 9am rather than 10am.

The Board moved to executive session at 10:20 am to review the 94 Financial Disclosure forms awaiting acceptance. Sixty-nine forms were accepted and 25 were returned for correction.

Next Meeting: July 14, 2017 at 9 am.

At 11:55 am Chair Bickford moved for adjournment, Rod Cassidy gave the second, and all concurred.

Respectfully Submitted,
Paul Eldridge, Secretary