

**PUTNAM COUNTY BOARD OF ETHICS
OFFICIAL MINUTES**

Meeting of May 27, 2016

Members Present: Bob Bickford, Paul Eldridge, Nancy Dill, Kathleen Delamere
Staff: Jan Miller

The meeting began at 10:04 am in the conference room of the County Personnel Department. Roll call was taken. The Pledge of Allegiance was recited.

Minutes:

The Board reviewed the minutes of the April 15, 2016 meeting and approved them as amended.

Old Business:

- Election of Officers for 2016: Motions were made, seconded and unanimously approved for the following slate: Chair, Robert Bickford
Vice Chair, Kathleen Delamere
Secretary, Paul Eldridge
- The Board reviewed a list of potential nominees for membership on the Board.
- Staff reported that all of the minutes of meetings in 2015 were sent to Legislator LoBue pursuant to her request.

New Business:

- The Chair reviewed for the members several emails to and from a resident from Kent who has questioned the process of filing an ethics complaint with the Town. After discussion, it was agreed that the Chair would draft a sequence of action events for this inquiry, rather than giving any further advice. It was also decided that there needs to be some legislation enacted by the Legislature to clarify the relationship of this board to resident inquiries where the issue is about the local authorities.
- The Chair advised Ms. Dill and Ms. Delamere that they will need to file an Oath of Office with the County Clerk once the Legislature passes a resolution reappointing them to the Board of Ethics. Similar action will be required of all members of other boards.

The Board moved to executive session at 10:45am to discuss two inquiries from County employees regarding potential conflicts. The Chair will respond to one of them, and since the second was an informal inquiry to Paul Eldridge, Mr. Eldridge will respond with his advice. The Board also reviewed 94 forms; 74 were accepted and 20 were returned for correction. The Board requested that staff seek a change to the electronic forms so that the value of "V" could not be submitted in the Reporting Category for real estate questions.

At 12:03am the Board resumed the public session, scheduled the next meeting for June 24th and then moved for adjournment. An invitation will be extended to former Board member Al Lotrecchiano to join the Board for lunch that day.

Respectfully submitted,
Paul Eldridge, Secretary