

AUDIT & ADMINISTRATION COMMITTEE MEETING
Held In Room 318 of the
PUTNAM COUNTY OFFICE BUILDING
CARMEL, NEW YORK 10512

Members: Chairman Castellano, Legislators Albano & Nacerino

Tuesday **March 26, 2013**
(Immediately Following Eco Dev Beginning at 6:30 PM)

The meeting was called to order at 7:04 P.M. by Chairman Castellano who led in the Pledge of Allegiance. Upon roll call, Legislators Albano, Nacerino, and Chairman Castellano were present.

Item #3) Approval of Minutes – February 26, 2013

The minutes were approved as submitted.

Chairman Castellano made a motion to accept the revised Item #4b, seconded by Legislator Nacerino. All in favor.

Item #4a) Sales Tax Report was duly noted.

Item #4b) Board In Revenue Report was duly noted.

Item #4c) Transfer/Revenue Report was duly noted.

Item #4d) Contingency/Sub-Contingency Report was duly noted.

Item #4e) OTB Report

Commissioner of Finance William Carlin stated that this report notes PILOT payments in January.

Legislator Oliverio asked if the Putnam County Representative to the OTB Board, Vincent Tamagna, could be invited next month for an OTB update.

Chairman Castellano agreed.

Item #5a) Overtime/Temporary Report

Commissioner Carlin stated that these are the typical numbers that we would expect at this point in the year.

Legislator DiCarlo informed the Committee that there are Overtime Management and Scheduling software packages available to better see the use of overtime and scheduling for departments to cut down on overtime. He stated that he would like to present information at next month's meeting regarding available Overtime Tracking and Scheduling Software.

Chairman Castellano agreed.

Legislator LoBue agreed that it would be beneficial to see that information.

Legislator Albano stated that he would like to see that information as well because he believes there has to be a better way to manage our overtime use.

Legislator Nacerino asked what other counties use this type of software.

Legislator DiCarlo stated that there are many counties in the Mid-West and in the West Coast area who utilize this type of software management.

Chairman Castellano stated that this will be a discussion item for next month.

Item #5b) Approval/Budgetary Amendment (13A009)/Vacancy Control Report January and February 2013

Chairman Castellano made a motion to pre-file the necessary resolution, seconded by Legislator Nacerino. All in favor.

Item #5c) Approval/Budgetary Amendment (13A010)/IT-GIS Department Entergy Donation

Legislator LoBue asked how this donation is being used.

Commissioner Carlin stated that he can find out that information but he believes that some of it has been used to upgrade the projection and audio systems in the EOC building auditorium. He further stated that the public, like the Scouts, do utilize that auditorium and its components.

Legislator LoBue asked if the audio and recording systems could be updated in the Historic Courthouse.

Commissioner Carlin stated that the Entergy donation is geared towards emergency related topics therefore the EOC building was logical. He stated that the Legislature can think of transitioning the monthly meetings to the EOC building, it is still in the County Seat.

Legislator Oliverio stated that the EOC building is our emergency operations center and Entergy has a big role in that and it will be utilized to the maximum.

Legislator DiCarlo asked if there was a study done for the audio system in the Historic Courthouse and further asked if that could be pulled.

Legislator LoBue stated that she would look for that, she believes it was approximately two years ago.

Chairman Castellano stated that we are grateful to be receiving this donation.

Motion was made to approve said Fund Transfer.

Item #6) Approval/Fund Transfer (13T034)/Bureau of Emergency Services/Purchase Hazmat Gear for Hazmat Team

Legislator LoBue asked what gear it was.

County Auditor Michele Alfano-Sharkey stated she had the specifications and gave them to Legislator LoBue.

Chairman Castellano stated that it is very important for Putnam County to have the correct materials.

Commissioner Carlin stated that the equipment had to be approved by the grant.

Motion was made to approve said Fund Transfer.

Item #7) Approval/Fund Transfer (13T038)/Bureau of Emergency Services/Purchase Hazmat Gear for Hazmat Team

Motion was made to approve said Fund Transfer.

Item #8) Approval/Bond Resolution/Authorizing Preparation of Surveys, Preliminary and Detailed Plans, Specifications and Estimates Necessary for Planning the Reconstruction of Various County Highways

Legislator LoBue asked Commissioner Carlin to explain this item.

Commissioner Carlin stated that it is to move three tip projects that have been languishing for a long time.

Legislator LoBue thanked Commissioner Carlin for the reminder.

Chairman Castellano made a motion to pre-file necessary resolution, seconded by Legislator Albano. All in favor.

Item #9) NYSAC Resolution Calling on the Governor, State Legislature and the New York Congressional Delegation to Support Federal

Legislation that Authorizes States to Require the Collection of Sales and Use taxes on Sales of Taxable Products and Services into their Jurisdictions by Remote Sellers

Legislator Oliverio stated that he is uncomfortable with this legislation because he would like more information on the subject and what the sales thresholds are that would require sellers to collect the taxes. He cited eBay and websites of that sort that the moms and pops use to sell items and described how this collection requirement would be a burden to them.

Legislator LoBue stated she is against this legislation. She stated it is another tax.

Legislator Nacerino asked what the target intent of this legislation is.

Chairman Castellano stated that this is also a federal issue. He stated that if you purchase a car outside of New York you still pay New York sales tax, the concept is already there. He stated that it is a different world now and asked Commissioner Carlin for his opinion on the matter.

Commissioner Carlin stated that he would support it. He asked why should we be able to buy from the local store down the street and pay sales tax and then turn around and buy something online and not pay sales tax.

Chairman Castellano stated that this is a huge endeavor.

Legislator Gross asked how it would be enforced.

Chairman Castellano stated that he believes it would be the seller's responsibility.

Legislator Albano asked if it would affect bigger stores. He also asked how this would be implemented.

Chairman Castellano asked what the difference was between ordering an item online from a retailer, which is shipped from a different state but from a retailer that has a brick and mortar store location in New York and one that does not.

Legislator Gross stated that if a retailer does not have a brick and mortar store location in New York State and you order an item from that retailer online who then ships it to you from out of state, you do not pay sales tax.

Commissioner Carlin stated there lies the issue.

Legislator Albano stated that is what this legislation grapples with.

Legislator Scuccimarra stated that without this legislation local businesses are hurt.

Legislator Nacerino stated that the industry has shifted from physically visiting a store to shopping online. She believes that the target audience for this legislation is everyone, not just the single eBay seller.

Legislator DiCarlo recited one of the WHEREAS clauses in the resolution.

Legislator LoBue stated that they need clarification of who will be affected by this legislation. She suggested that this be held over to find out that information.

The Committee agreed. This item was moved to next month's meeting.

Item #10) 2012 Unaudited Annual Update Document/Finance/FYI

Legislator Nacerino asked who our independent auditors were.

Commissioner Carlin stated they are Toski & Co. The contract with them expires after this year therefore the RFP process for an independent auditor will need to be completed again this year.

Item #11) Schedule of Revenues/Fines Levied by Boards/FYI was duly noted.

Chairman Castellano made a motion to accept the Other Business, seconded by Legislator Nacerino. All in favor.

Item #12a) Approval/Fund Transfer (13T043)/Social Services/Coverage for Vacant Typist Position

Chairman Castellano made a motion to pre-file the necessary resolution, seconded by Legislator Nacerino. All in favor.

Item #12b) Update/Sales Tax Extension

Commissioner Carlin stated that our request for a two-year sales tax extension will need to be brought forward. He stated he just wanted everyone to be aware of that.

There being no further business, at 7:39 P.M., Legislator Albano made a motion to adjourn, seconded by Legislator Nacerino. All in favor.

Respectfully submitted by Krista M. Butler, Administrative Assistant.