

AUDIT & ADMINISTRATION COMMITTEE MEETING
Held In Room 318 of the
PUTNAM COUNTY OFFICE BUILDING
CARMEL, NEW YORK 10512

Members: Chairman Castellano, Legislators Albano & Nacerino

Friday **5:00 PM** **December 20, 2013**

The meeting was called to order at 5:05 P.M. by Chairman Castellano who asked Legislator Nacerino to lead in the Pledge of Allegiance. Upon roll call, Legislators Albano, Nacerino, and Chairman Castellano were present.

Item #3) Approval of Minutes – November 26, 2013

The minutes were approved as submitted.

Item #4) Correspondence/County Auditor

Item #4a) Sales Tax Report was duly noted.

Item #4b) Board In Revenue Report was duly noted.

Item #4c) OTB Report

Legislator LoBue stated that the betting industry is changing.

Item #4d) Transfer/Revenue Report was duly noted.

Item #4e) Contingency/Sub-Contingency Report was duly noted.

Item #5) Correspondence/Commissioner of Finance

Item #5a) Overtime/Temporary Report

Chairman Castellano stated that we are all maxed out.

Legislator LoBue stated that the jail medical overtime line is high.

Commissioner of Finance Bill Carlin stated that they are and he has covered that in the Year End Entry.

Legislator LoBue stated that the jail transport overtime line is high as well.

Item #5b) Approval/Budgetary Amendment (13A087)/Sheriff/Cover Reimbursable Expenses

Legislator LoBue asked what the legacy costs and insurance is for work of this nature.

Commissioner Carlin stated that we charge FICA and the salary.

Chairman Castellano asked if work of this nature has to be overtime.

Commissioner Carlin stated that if it is overtime we charge them the overtime cost.

Legislator LoBue stated that the hours that they need the officers happens to be in the evening.

Legislator Albano stated that it comes back to what we have always talked about that we should look into hiring part-time people without benefits to direct traffic and guard parades and events of that nature.

Commissioner Carlin stated that something of that nature would be a policy change that maybe the Protective Services Committee would entertain in 2014.

Chairman Castellano made a motion to pre-file the necessary resolution, seconded by Legislator Nacerino. All in favor.

Item #5c) Approval/Budgetary Amendment (13A088)/Sheriff/Cover Reimbursable Expenses

Commissioner Carlin stated that a lot of these are your football and basketball games.

Chairman Castellano made a motion to pre-file the necessary resolution, seconded by Legislator Albano. All in favor.

Item #5d) Approval/Budgetary Amendment (13A089)/Finance/Account for Entergy Donation for Courthouse 200th Anniversary Project

Legislator LoBue asked what this was for.

Commissioner Carlin stated that it is an Entergy Grant for lighting for ceremonies next year.

Legislator Othmer stated that the year 2014 is the 200th Anniversary of the Construction of the Historic Courthouse.

Legislator Oliverio asked if we are having a birthday party every other year.

Legislator LoBue stated that her issue is that the money could be used for something else that is more necessary at this time.

Chairman Castellano stated this is a gift.

Commissioner Carlin stated that Entergy donated this money for this purpose.

Legislator LoBue stated that they gave us the money because someone asked for it.

Legislator Oliverio stated that he is uncomfortable with Entergy donating anything to the County because we take votes on their power plant. He further stated that \$14,000 coming into the County Budget from Entergy certainly raises his eyebrows about how individuals will respond if and when it is needed to make a statement that maybe that plant is unsafe. He stated it is like a bribe. He stated he is disturbed about this.

Legislator Othmer stated that he believes he was the only one to vote against expanding the safety zone of Indian Point; we all voted against Entergy and they are still giving us the money. He stated we have been through that process where we showed that we can disagree with them but they are still part of the community. He stated he thinks the 200th Anniversary of the Historic Courthouse is really important; it has been there since 1814.

Legislator Oliverio stated that he has no problem having a simple ceremony marking the milestone but believes we should not have an eight-stage celebration.

Commissioner Carlin stated that the lighting itself is \$10,000 so there may be a cake or something but he is not certain.

Legislator Oliverio stated a one day celebration is acceptable.

County Historian Denis Castelli stated that history is one of the sales pitches of the County so if we can use history to bring people into the County then he is all for it.

Legislator Oliverio stated that the problem with that is the Bicentennial Celebration of the County lost money. He stated he is thankful that the publisher of the yearbook forgave the remainder of the bill or we would have had to use taxpayer dollars to pay for the remainder of the bill. He stated we lost money.

Legislator Othmer stated we are not allowed to make money.

County Historian Castelli stated that he had no influence on anything that happened. He stated he will have influence on what happens in 2014 and his department came up with about a \$7,000 surplus this year. He stated that in 2014 everyone will be pleased with what goes on.

Legislator LoBue stated that the Historic Courthouse is always in need of repair; structural repair. She stated that to her, spending this money towards things like that is more appropriate. She stated that maybe we do not need \$10,000 lighting for one specific day. She stated we could contact the media and the chambers and have a celebration for practically no cost and still celebrate the Courthouse. She stated that she understands the importance of tourism but asked that we be realistic.

Chairman Castellano stated that this is a company giving us the money. He stated this is not taxpayer dollars. He stated it is certainly what Entergy does, energy and lighting. He stated he thinks it is a nice event and an historical building and it will bring in tourism which is a bonus to the people of Putnam County.

Legislator LoBue stated that two years ago we took money to install the huge screens at the TOPS Building that we needed to have for the State of the County Address and this year it was not good enough to use the TOPS Building where we spent all that money. She stated that in her opinion it was a complete waste of money because people call her for help with their taxes and to buy oil.

Chairman Castellano stated that we cannot spend this company's money in any other way.

Legislator LoBue stated we should spend it on something else.

Chairman Castellano stated not if they do not give it to us.

Legislator LoBue asked how he thought we got this money. She stated that someone called up and said we want money because we are going to have an event. She stated someone did that without coming to the Legislature. She stated that Entergy did not turn around and say we are going to give you \$15,000 because we know it's the Anniversary of the Courthouse.

Legislator Scuccimarra stated that Legislator LoBue is speculating.

Legislator Albano stated that we need to stop turning these things into negatives. He stated that this company can give money to any town or any county they want. He stated that our vote clearly indicates that this company is not taking care of us because of our vote. He stated it is a nice gesture; it is a gift. He stated that it is an exciting thing and a 200 year old building. He stated that we cannot keep making these things conspiracy theories.

Legislator LoBue asked how he thinks we got the money.

Chairman Castellano asked if anyone would like to speak about the event.

Commissioner of the Bureau of Emergency Services Adam Stiebeling stated that he has information about the lighting package. He stated it is not just for one day, it is a permanent package.

Legislator Oliverio stated that is different.

Chairman Castellano asked if it was indoor and outdoor lighting.

Commissioner Carlin stated that it is only outdoor lighting but ceremonies are held there all the time and it will be used as long as the lights are in existence.

Legislator Oliverio stated that he apologized for his reaction earlier. He stated that he knew it was getting close to the Courthouse anniversary but that he did not know, that our County, in any way, shape, or form was planning an anniversary project. He stated that the Bicentennial was a great thing but he feels it was drawn out way too long. He

stated if they are going to do our lighting then God Bless them. He stated that he has no problem with that.

Legislator Nacerino stated that she wanted to echo what Legislators Othmer and Albano have said. She stated that our votes are not cast nor dictated upon the gifts they are giving to the County.

Legislator Oliverio stated that he said it could be perceived that way.

Legislator Nacerino stated that it has been demonstrated that it should not be the perception just by the votes that were cast when that came to a vote. She stated that the rest is speculation; pure speculation on how this gift was presented, why it was presented, or what the motivation was and she takes issue with that speculation because we do not know the details. She stated that things that help economic development such as this are not necessarily revenue generators. She stated these events are not meant to turn a profit on the backs of the taxpayers. She stated they are meant to enhance our quality of life and to enhance our local economies. She stated that is what makes Putnam County so special. She does not have a problem with the celebration, we may not have the details but again, it is not a bad thing, it is a good thing.

Commissioner Carlin stated that he wanted to clear something up that was stated earlier in the conversation. He stated that it was not just two television screens in the TOPS Building it was the entire sound and technology system in the auditorium.

Commissioner Stiebeling stated that the entire audio system and video system and two Teleprompters are very beneficial when you are making a presentation. He stated the building is constantly being used.

Commissioner Carlin stated that two nights before that State of the County he went in and the Boy Scouts had figured it all out and were using it.

Legislator Nacerino stated then its intent was not just for a one-time purpose.

Commissioner Carlin stated that is correct, it is not just for the County it is also used by the public all the time.

Legislator Othmer stated that the reason the Bicentennial was drawn out is because we tried to do an event in each Town. He stated it was a good thing.

Legislator Gross stated that what is important is that the lighting is permanent. He stated that we have shown in the past that we do not get swayed in the Legislature by these things coming down the line.

County Historian Castelli stated that Entergy is in the lighting business and if we asked for siding or windows we probably would not have gotten them.

Legislator LoBue stated that one year they gave us money for the Humane Society. She asked if they were in the dog business.

County Historian Castelli asked if Legislator LoBue contacted Entergy and asked them for anything.

Legislator LoBue stated no.

County Historian Castelli stated that then someone else did and they got what they asked for. He stated if you want money for something, call Entergy and ask them.

Legislator LoBue stated that we did not know about it and that is why we are here tonight asking about it.

County Historian Castelli stated that Legislator LoBue just told him that she knew about Entergy giving money to the Humane Society so you know that they give money.

Legislator LoBue stated that she did know about.

County Historian Castelli stated to pick up the phone and tell them what your campaign is; pick up the phone and tell them what you want.

Chairman Castellano stated he believes that we are losing focus on what the item is at hand. He stated that we have incoming money and an event that we do not have many details about but he believes it will be a nice event and this will light up the Courthouse.

Chairman Castellano made a motion to pre-file the necessary resolution, seconded by Legislator Nacerino. All in favor.

Item #5e) Approval/Budgetary Amendment (13A090)/Health/Cover Additional Expenses from October 2013 Household Hazardous Waste Day

Legislator Albano made a motion to pre-file the necessary resolution, seconded by Legislator Nacerino. All in favor.

Item #5f) Approval/Budgetary Amendment (13A093)/Year End Entry

Commissioner Carlin stated that every year we have approximately two Year End entries. He stated one is usually before the Year End for things we know about and one is after the Year End for things that are more certain after the Year's end. He stated that there are three pages of adjusting accounts to actual or projected numbers.

Legislator Oliverio asked if this was the Peter-Paul theory.

Commissioner Carlin stated that is correct.

Legislator LoBue asked that the Village of Cold Spring Trash Removal be removed and voted on separately.

Legislator Oliverio agreed. He stated that he supports the trash removal for Village of Cold Spring because their contribution to sales tax is immense.

Legislator Scuccimarra stated that she agrees with Legislator Oliverio in his support and further stated the Cold Spring is a small village and always struggles with their funds and very small budget so she thinks they certainly do appreciate that stipend. She thanked the Committee.

Chairman Castellano stated that historically we have given them this stipend for the past few years.

Commissioner Carlin stated it is at least three years if not longer.

Chairman Castellano made a motion to amend this Year End Entry resolution by removing the Village of Cold Spring Trash Removal Stipend, seconded by Legislators Nacerino and Albano. All in favor.

Chairman Castellano made a motion to pre-file the amended resolution, seconded by Legislators Nacerino and Albano. All in favor.

Chairman Castellano opened the floor for discussion of a separate resolution for the Village of Cold Spring Trash Removal Stipend Resolution.

Legislator Gross stated that he is in support of this resolution.

Legislator LoBue stated that she cannot support this resolution.

Legislator Scuccimarra stated that the Village of Cold Spring needs the trash removal assistance because it is a very heavy tourism area and their budget is very limited. She stated that they do provide a nice chunk of sales tax for the County, she believes it is about \$2.8 million so we do this as a “hang in there, thank you very much” and they appreciate it.

Legislator Oliverio stated that Cold Spring is really the only sales tax revenue producer on the western side of the County. He stated that in Putnam Valley, we lost our liquor store and gas station; we do not generate sales tax. He stated thank God for the Philipstown sales tax generation, they are packed at night and on the weekends.

Chairman Castellano stated that he believes it is tough because we are helping out one community and he understands they have a good argument for what they are putting forth.

Legislator Scuccimarra stated that we do not get any services on that side of the County so we deserve that little bit over there.

Legislator Nacerino stated that Cold Spring is unique and out of the all of the other Towns and Villages has a lot of foot traffic every single weekend and mostly outside of the County people visiting that area. She stated that foot traffic also generates more trash and if we can help we should.

Legislator Albano stated that it's delicate and he has mixed emotions but he supports it because he knows they need the help. He stated it is like the sharing of sales tax issue. He stated that districts with sewers generate more companies coming in and more sales tax and this argument could be made there too. He supports it because it is needed there.

Legislator LoBue stated that this is her position every year and the Town of Carmel has been grappling with garbage every year and now there is a contract with the Town. She stated the Town of Southeast has been grappling with the cost of garbage too. She stated that businesses around Route 6N in Mahopac who generate a lot of tourism would like to have their garbage paid for. She stated that we all share the Sheriff's Department, Board of Elections, and Office for the Aging so, she believes to make a statement that they do not receive services is not right. She does understand the constraint they are under but she will be voting "no" because it is complicated.

Legislator Othmer stated that the Legislature supported Legislator Nacerino with the Vac-All Truck for Patterson and the assistance for the Kent Seniors for himself and Cold Spring is packed this time of the year with Christmas lights and everything and if Legislator LoBue had requested assistance during all of the parades that Mahopac has then he also would have supported that.

Chairman Castellano made a motion to pre-file the necessary resolution, seconded by Legislator Nacerino. All in favor.

Item #6) Approval/Fund Transfer (13T349)/Sheriff/Cover Overtime to Year End

Legislator Nacerino made a motion to pre-file the necessary resolution, seconded by Legislator Albano. All in favor.

Item #7) Approval/Fund Transfer (13T359)/Emergency Services/Cover Cost of Mercy College Course

Commissioner Stiebeling stated that there is no financial impact and this is an internal movement of money within the Department to cover tuition reimbursement.

The Committee approved said Fund Transfer.

Item #8) Approval/Fund Transfer (13T363)/Sheriff-Jail/Additional Funds for Food Services

The Committee approved said Fund Transfer.

Item #9) Approval/Fund Transfer (13T365)/Social Services/Cover OMH State Facilities Year End

Commissioner Carlin stated that this is a chronic problem at the County for many years now. He stated that if a child is in distress and is ordered by the Courts to go to a special facility, the County pays the bill. He further stated that within the Department of Social Services budget that it is always good when they can stay within their own Department budget to cover for programs short of funds. He stated that it is difficult to budget these programs because we will never know how many individuals will require assistance of this nature at any given time.

Chairman Castellano made a motion to pre-file the necessary resolution, seconded by Legislator Albano. All in favor.

Item #10) Approval/Fund Transfer (13T366)/Social Services/Cover On Call & Part-Time Expenses

The Committee approved said Fund Transfer.

Item #11) Approval/Fund Transfer (13T367)/Social Services/Cover 53rd Weekly Local Share Medicaid CAP & Reallocate Appropriation to Reflect Cost Through 12/31/13

Commissioner Carlin stated there is a 53rd week this year, which happens every seven years, and this is to move monies around to cover costs regarding the 53rd week.

Legislator Nacerino asked Commissioner Carlin to confirm if most of the transfers on the agenda tonight are dictated by circumstances and we have very little control over them.

Commissioner Carlin stated that is correct and that they are mandates.

Chairman Castellano made a motion to pre-file the necessary resolution, seconded by Legislator Nacerino. All in favor.

Item #12) Approval/Fund Transfer (13T368)/Social Services/Reallocate Appropriations to Reflect Cost Through 12/31/13

Legislator Nacerino made a motion to pre-file the necessary resolution, seconded by Chairman Castellano. All in favor.

Item #13) Approval/Fund Transfer (13T369)/Social Services/Reallocate Appropriations to Reflect Cost Through 12/31/13

Chairman Castellano made a motion to pre-file the necessary resolution, seconded by Legislator Nacerino. All in favor.

Item #14) Approval/Authorizing the Filing of an Application for a State Assistance from the Household Hazardous Waste (HHW) State Assistance Program and Signing of the Associated State Contract Under the Appropriate Laws of New York State

Chairman Castellano made a motion to pre-file the necessary resolution, seconded by Legislator Nacerino. All in favor.

Item #15) Approval/Local Law to Amend Article 7, Section 7.04 of the Putnam County Charter Entitled "Financial Control"

Legislative Counsel Van Ross stated that this change gives the Legislative Committees more time to review and vet the tentative budget.

Commissioner Carlin stated that he understands the dates but that the changes regarding the posting of the budget on the website are tight and asked that that be re-considered.

Legislator Oliverio suggested an amendment for the website posting be something more like: by close of business the following business day.

Legislative Counsel Van Ross stated that the intent is so that the budget is posted on the website before the public hearing.

The Committee agreed to the amendment.

Chairman Castellano made a motion to amend the resolution as stated above and move the amended resolution to the January 2014 Organizational Meeting, seconded by Legislator Albano. All in favor.

Item #16) Discussion/Carmel VFW – Public Address System – Stove

Legislator Othmer stated that last month the Committee approved funds for the Carmel VFW to purchase a new public address system but right before we released the funds the Sheriff's PBA donated those funds. He stated that in speaking with the Carmel VFW about this the VFW then asked if the Legislature could donate to replace a stove on location. He stated that the Carmel VFW was built for all VFWs in the County and is the location of the Joint Veterans Council. He stated that it is a standby volunteer force and holds public fundraisers and local events and is the Putnam County Memorial Hall.

Legislator Oliverio stated that the Joint Veterans Council is county-wide. He stated that he echoes what Legislator Othmer said. He stated that the Joint Veterans Council meets every month to discuss policies concerning veterans. He stated that he supports this donation.

Legislator LoBue stated that she supports this as well but sees that the new stove they would like costs more than \$500. She asked if the VFW is able to cover the difference between the cost and donation.

Legislator Othmer stated that the VFW would need to take it out of their own fund. He stated he requested \$500 the first time around and requests \$500 right now for the stove. He stated that we could amend this and make it \$600 but it is up to the Committee.

Legislator Scuccimarra stated that we should give them \$600.

Legislator Oliverio agreed.

Legislator Gross stated that he attends the Joint Veterans Council and this would be a really great thing to do.

Legislator Othmer stated that he would like a letter of support to the Carmel VFW signed by the Legislature showing that we all support this endeavor.

Legislator Nacerino made a motion to donate \$600 to the Carmel VFW from the 2013 Legislative Budget in order for the Carmel VFW to purchase a new stove for their kitchen, seconded by Legislator Albano. All in favor.

Item #17) Discussion/Historian's Office 2014 Fund Transfer Request

Legislator Oliverio asked that this be tabled and moved to the January Personnel Meeting because this issue needs to be vetted more and believes this should be presented in January and have it all wrapped up by February 1st if need be.

Legislator Othmer asked if this was the 2013 or 2014 budget.

County Historian Castelli stated it is 2014.

Personnel Director Paul Eldridge stated that their hope was that it could be addressed at the December Personnel meeting but that was cancelled due to weather. He stated that there is some need to have the insurances in place in January.

Legislator LoBue stated that she cannot support this because it is outside the budget cycle.

Chairman Castellano stated that unfortunately we had bad weather and the Personnel meeting this month was cancelled and that is why it is on the Audit agenda. He opened up discussion.

Legislator Oliverio stated he does not have an issue with the discussion tonight but he has an issue with making a decision tonight.

Legislative Counsel Van Ross stated that any change to the 2014 budget has to be passed in 2014.

Director Eldridge stated that it could be approved by this Audit Committee and then be sent to the Organizational Meeting on January 7, 2014 rather than the February Full Meeting.

Legislator Gross asked why this did not come up during the budget process.

Director Eldridge stated that it did but it was a misunderstanding on how it happened.

Legislator Nacerino stated that she has concerns about this because during the budget, County Historian Castelli advocated for the raises for his Department staff and the Legislature reached those increases and at that time there was no discussion about this aspect. She stated that our job is to adhere to the process in regards to everyone so when we start doing this piecemeal we start setting precedence that we have to honor every time after this. She cited an instance at the beginning of the year where the same issue rose from another department and the request was denied because it was outside the budget process.

Director Eldridge stated that this is not a deviation from the process. He stated the process is the issue that we have is brought to Committee. He stated that the County Historian did put this in his budget but maybe it was not detailed enough for it to be approved but that happens.

County Historian Castelli stated that he wrote a cover letter that was submitted with his budget to the Legislature and the County Executive that described these proposed changes.

Legislator Oliverio asked if it was there then why this was not passed.

Director Eldridge stated that there are a number of jobs in the County that are paid out of the 1094 account which is the Temporary Account. He stated that the status of the individual being paid out of the 1094 account is not necessarily temporary. He stated that in this case what got lost in the process is County Historian Castelli's request that these two individuals be paid and he allocated minimal benefits but the only way that could happen is if those positions were in budgeted lines and not in the 1094 account and that is what got missed. He stated it was not put in the correct bucket. He stated it is the same amount of money just in the incorrect account.

County Historian Castelli stated that the budgeted allocation for these salaries is the hourly rate times 22.5 hours a week for two people. He stated we budget for 52 weeks, there cannot be any more than that.

Legislator LoBue asked for clarification if the person was receiving benefits prior to this.

Director Eldridge stated that these people have not been receiving benefits prior to this.

Legislator LoBue asked if this person is going to be in the pension system.

Director Eldridge stated that that is the individual's choice regardless of what account their salaries come out of.

County Historian Castelli stated that one individual has been here 12 years and the other 19 years as temporary employees.

Director Eldridge stated that they have been employees paid out of the temporary account.

Legislator Nacerino stated that it is to our mutual advantage for this discussion to take place in the Personnel Committee because she believes this needs further discussion and further clarification. She stated we are all a bit confused as to how this became such a gross oversight. She asked what the fiscal impact is of the benefits.

Director Eldridge stated that the Historian's Department is covering that fiscal impact within their own Department budget.

County Historian Castelli stated it is approximately \$1500 a person for two people.

Legislator Nacerino asked why it took 19 years to come to light.

County Historian Castelli stated that he is the first person to care to look at it.

Director Eldridge stated that there was another position in that Department that was treated the same way and was corrected a few years ago.

Legislator Albano stated that he does not want to change the procedure but he feels that he will not be changing his vote in four weeks therefore he does not see a reason to drag this out. He stated he wants to stick to rules and not make this a habit but it is December and it warrants being looked at.

Director Eldridge stated that the essence of this would be that those two employees would be paid out of budgeted lines instead of the 1094 account and as such they become eligible for dental and vision benefits only, not health benefits. He stated it is a nominal cost for people who have been working here as long as they have. He stated this Department corrected a similar situation a few years ago and there was not a problem. He stated that this time it was either not perceived or not understood what was being asked.

Legislator LoBue asked if these individuals would accrue vacation days with this change.

Director Eldridge stated yes they would begin to accrue vacation days with this change on a part-time basis.

Chairman Castellano stated then they are not considered temporary, just hourly employees.

Director Eldridge stated yes, permanent hourly employees.

Legislator Nacerino stated that it is confusing as to how this was not addressed during the budget process.

Director Eldridge stated he believes the focus was their small increase in pay.

Legislator Nacerino stated that no discussion ensued about this at all that she can recall.

County Historian Castelli stated it was presented in writing to the Legislature and the County Executive.

Legislator Nacerino stated that there was discussion regarding the increases but not discussion about transferring from the Temporary Line to a Permanent Line.

Legislator Gross stated it sounds like an alignment issue and he does like the process but it seems we are just righting a wrong.

Legislator Oliverio stated that if this were presented to us during the Budget Process as it is being presented to us tonight it would have passed. He stated it was not presented to us then because if it had been we would have adopted it.

County Historian Castelli asked if he sends the Legislature a letter and the Legislature does not read it, is it his fault.

Legislator Oliverio stated that the way the Budget works is the Budget comes to us from the County Executive specifying that these individuals are coming out of temporary and going into part-time permanent but that did not happen. He stated that is a major flaw. He stated we have aborted the process so many times and we need to stop aborting the process.

Director Eldridge stated that the Committee just passed a number of transfers adjusting the budget that were personnel related.

Legislator Oliverio stated that those transfers were for expenses incurred. He stated this is shifting personnel. He stated he will vote yes for this but his concern is the process. He stated if we made a mistake let's wait and vet it out through the proper committee which is Personnel and then bring it to the Full. He stated he supports this, this will get his "yes" vote but, he wants the full process.

Director Eldridge stated they would have been here for December's Personnel Meeting but it was cancelled.

Legislator Othmer stated that he will support this. He asked how much they make an hour.

Director Eldridge stated \$16 per hour.

Legislator Othmer stated that the Historian's Office is a research library and for \$16 per hour. He stated County Historian Castelli has done an exceptional job. He stated this is a very small thing and we should do this.

County Auditor Michele Alfano-Sharkey stated that in the Historian's Budget the money was put in the temporary line and not in salaried budget lines.

Director Eldridge stated County Historian Castelli has not been doing budgets for long.

County Historian Castelli stated that when the change to the previous position took place it was the former County Historian who did that.

Chairman Castellano stated that this is the 2014 budget and this transfer would move monies out of categories that we had planned on spending for the rest of 2014.

County Historian Castelli stated yes.

Chairman Castellano asked why money was moved into the Personnel line.

Commissioner Carlin stated he can look at that but it's a payroll thing.

Chairman Castellano asked if the County Historian was okay with moving \$1,500 out of his computer line for 2014.

County Historian Castelli stated yes because he bought his computers with the 2013 budget because he had a surplus in 2013.

Legislator Nacerino stated that is why we go through the budget line-by-line.

Chairman Castellano stated that is duly noted. He then asked if County Historian Castelli has any concerns with decreasing his Office Supplies line by \$1,000 and a decrease in his books and supplements line as well.

County Historian Castelli stated that in 2013 he had donations adding up to \$1,400 and he expects the same thing to happen in 2014. He stated he does not believe he will come up short in anything. He stated that all things were considered.

Legislator Nacerino stated that she is not comfortable having this kind of thing over and over again. She stated that this also begs the question to us when we go through the budget next year what the rationale is for some of the monies encumbered in each of these lines. She stated there seems to be a lot of money that the County Historian has already anticipated that he can exhaust before we even begin 2014 and do without. She stated it is something that we have to look at next year.

Chairman Castellano made a motion to move this item to the January Organizational Meeting, seconded by Legislator Nacerino. All in favor.

Item #18) Approval/Local Law Establishing the 2014 Salary of the Putnam County Executive

Chairman Castellano made a motion to pre-file the necessary resolution, seconded by Legislator Nacerino. All in favor.

Item #19) Approval/Local Law Establishing the 2014 Salaries of Certain Appointed Officers Serving for Fixed Terms

Legislator Gross asked of the agreement going back some years ago if that raise will take place in 2014.

Legislator Albano stated it is not written in stone but conceptually something we agreed on.

Chairman Castellano stated it was a fair compromise at the time and we approved the raise last year and we will certainly consider it again next year.

Chairman Castellano made a motion to pre-file the necessary resolution, seconded by Legislator Nacerino. All in favor.

Item #20) Approval/2014 Salaries for Officers and Employees Paid from County Funds

Chairman Castellano made a motion to pre-file the necessary resolution, seconded by Legislator Nacerino. All in favor.

Item #21) Approval/Financial Disclosure List for the Year 2014 Recommended by the Putnam County Personnel Director Pursuant to Code Section 55-7

Chairman Castellano made a motion to pre-file the necessary resolution, seconded by Legislator Nacerino. All in favor.

Item #22) Other Business

Chairman Castellano made a motion to accept all Other Business items, seconded by Legislator Albano. All in favor.

Item #22a) Approval/Fund Transfer (13T373)/Emergency Services/Cover Telephone Costs

The Committee approved said Fund Transfer.

Item #22b) Approval/Extend Pilot Indexed Lump Sum Basis Snow and Ice Agreement (moved from Cancelled Physical Services Meeting)

Legislator Albano made a motion to pre-file the necessary resolution, seconded by Chairman Castellano. All in favor.

Item #22c) Approval/Resolution Recommending Revised Offer Amount Pursuant to Chapter 31: "County Property" of the Putnam County Code (moved from Cancelled Physical Services Meeting)

Legislator Oliverio stated that he knows the property very well and the recommendations put forward are solid.

Chairman Castellano made a motion to pre-file the necessary resolution, seconded by Legislator Nacerino. All in favor.

Item #22d) Approval/Fund Transfer (13T379)/IT-GIS/Increase Audio Visual Line

Legislator LoBue asked what this was for.

County Auditor Alfano-Sharkey stated it is for wireless microphones for videotaping. She then read from the explanation attached to the Fund Transfer.

Legislator LoBue asked if we could table this to January's Audit Meeting so that Director of Information Technology/GIS Tom Lannon could be present to discuss the matter.

Legislator Oliverio agreed, stating it is a rather large sum of money and we do not know exactly what it is for.

Chairman Castellano stated we certainly should have a little more information and he wished someone was there to speak about it. He stated if there is no issue with moving this to next month then we can do so.

County Auditor Alfano-Sharkey stated it is a sign and does not need a resolution.

Chairman Castellano stated that we will move this to the January Audit Meeting and will send a letter to Director Lannon asking for more information. He asked Commissioner Carlin if that course of action was an issue because it has to do with 2013 funds.

Commissioner Carlin stated we cannot wait much longer than January.

Chairman Castellano stated if Director Lannon could forward the entire Legislature more information and then Legislators Albano, Nacerino, and himself can decide on whether or not to approve this Fund Transfer since it does not require a resolution.

County Auditor Alfano-Sharkey stated that the IT Department had a requisition and she felt the money was not being used from the correct line and she requested that they transfer the money into the correct line for the purchase and that was why this transfer was late and is being considered under Other Business Items.

Chairman Castellano stated that is not a problem.

Item #22e) Approval/Fund Transfer (13T381)/Highway/Properly Allocate Equipment

The Committee approved said Fund Transfer.

Item #22f) Approval/Grant Application/Office for Aging/Grant to Sign Up 200 Eligible Putnam County Seniors for Food Stamps

Director of the Office for Aging Patricia Sheehy stated that it came to her office about a week ago and is an opportunity to fund 200 seniors to sign up for food stamps. She stated that this is something we do anyway but this grant would just offset the expenses that we incur to carry out this program. This grant application is due by January 6, 2014 and has no County match.

Legislative Counsel Van Ross stated that because the Year End meeting is immediately following this meeting it would not give ample time to draw up a resolution. He suggested if the Committee wanted to pass this that they give Director Sheehy verbal permission to apply for the grant and then the formal resolution giving her permission to apply for the grant could be voted on at the January Organizational Meeting.

The Committee agreed.

Chairman Castellano made a motion to move the resolution to the January Organizational Meeting and further motioned giving Director Sheehy verbal permission to apply for said grant, seconded by Legislator Nacerino. All in favor.

Legislator Othmer asked Commissioner Carlin what was happening with the breakdown of our budget on the County tax bill request he submitted.

Commissioner Carlin stated that the County has input a line in the Remarks Section on the County Tax Bill referring taxpayers to the County website where there will be the breakdown of the budget as discussed previously.

There being no further business, at 6:31 P.M., Chairman Castellano made a motion to adjourn, seconded by Legislator Nacerino. All in favor.

Respectfully submitted by Krista M. Butler, Administrative Assistant.