



**WHEREAS, the Putnam Visitor's Bureau, Inc. has been designed at Putnam County's Tourism Promotion Agency (TPA) each and every year since its inception in 1998; and**

**WHEREAS, Valerie Hickman as served as one of the initial directors of the Putnam Visitor's Bureau, Inc. and as an officer of the corporation since its inception; and**

**WHEREAS, as Project Director and in addition to initiating Putnam County's participation in the New York State "I Love NY" program, she has been highly effective in promoting many important cultural, historical and athletic events including the Tour de Putnam Cycling Festival, the Half-Marathon, Tri 'n' du Putnam Triathlon, Daniel Nimham Intertribal Pow Wow, Founder's Day in the Village of Brewster and Cold Spring Antiques & Craft Fair, as well as seasonal athletic events in all parts of the county and many more exhibits, events and activities; and**

**WHEREAS, Valerie Hickman also used co-op dollars to split the costs to advertise and promote other events in Putnam County such as the annual 4-H Fair, the Concert Series at the Chapel of Our Lady Restoration, the PARC Secret Garden Tour, the Wine & Food Festival, Constitution Island Summer Reenactment, Putnam Arts Council FLW House Tour, Most Awesome Race, the Fall Festival and the Haunting on the Hill at Thunder Ridge and Cold Spring by Candlelight; and**

**WHEREAS, Valerie Hickman has informed the Tourist Promotion Agency of her intention to retire as Project Director in the near future; and**

**WHEREAS, pursuant to the By-Laws of the Putnam County Visitor's Bureau, Inc., it is the responsibility of the officers of the corporation to select a new Project Director consistent with the rules and regulations of the "I Love NY" Program; and**

**WHEREAS, it is desirous to see that the selection process to be undertaken in finding a new Project Director be an open process to be undertaken by the Putnam Visitor's Bureau, Inc., to be assisted by the New York State Department of Economic Development and a Blue Ribbon Panel of interested community, governmental and tourism representatives; now therefore be it**

**RESOLVED, that Putnam County wishes to extend its heartfelt gratitude and thanks to Valerie Hickman for her many years of service to Putnam County and its tourism industry and to recognize that, but for her efforts, Putnam's tourism industry would be a mere shadow of its present state and which, but for her efforts, would have deprived scores of Putnam's tourism-related businesses much the exposure and success that they enjoy today; and be it further**

**RESOLVED, that the County of Putnam hereby requests of the Putnam Visitor's Bureau, Inc. that a full and open process be conducted in finding a replacement for Valerie Hickman, all consistent with its own By-Laws and the rules and regulations of the New York State Department of Economic Development.**

**BY ROLL CALL VOTE: SIX AYES. ONE NAY – LEGISLATOR OTHMER. LEGISLATORS LOBUE & TAMAGNA WERE ABSENT.**

**Chairwoman Conklin requested that Legislator Albano present the next proclamation to Joseph DeMarzo, Director of the Youth Bureau.**

#### **National Problem Gambling Awareness Week**

**WHEREAS, on behalf of the citizens of Putnam County, New York, we are pleased to join the National Council on Alcoholism and Other Drug Dependencies in promoting March 4-10, 2012 as National Problem Gambling Awareness Week in Putnam County, New York; and,**

WHEREAS, promoting the Awareness Week provides individuals in the problem gambling community an opportunity to educate the public and policymakers about the social and financial effectiveness of services available for problem gambling; and,

WHEREAS, problem gambling is a public health issue affecting millions of Americans of all ages, races, and ethnic backgrounds in all communities and which has a significant societal and economic cost; and,

WHEREAS, problem gambling is treatable and treatment is effective in minimizing the harm to both individuals and society as a whole; and,

WHEREAS, numerous individuals, professionals and organizations have dedicated their efforts to the education of the public about problem gambling and the availability and effectiveness of treatment; and,

WHEREAS, the National Council on Alcoholism and Other Drug Dependencies invite all residents of Putnam County to participate in National Problem Gambling Awareness Week; now therefore be it

RESOLVED, that MaryEllen Odell, Putnam County Executive and the Putnam County Legislature do hereby proclaim the week of March 4-10, 2012 as National Problem Gambling Awareness Week In Putnam County, New York and encourage all citizens to support the theme of "Help and Hope" for problem gamblers by supporting the men, women, and youth who are in treatment and recovery and their families.

Chairwoman Conklin again requested that Legislator Albano present the next proclamation to the Director of the Youth Bureau, Joe DeMarzo.

#### March as National Inhalant and Poisons Prevention Month

WHEREAS, Congress designated the third full week in March to be *National Poison Prevention Week* in 1961, and since then this week has helped to raise national awareness of the dangers of potentially poisonous medicines, household chemicals, and other substances; and

WHEREAS, each year, the Nation's poison centers answer more than 4 million calls; and

WHEREAS, approximately 90 percent of poisonings occur in people's homes; and

WHEREAS, over 50 percent of poisoning exposures involve children under age 6;

and WHEREAS, 7.4% of student's grades 8-12 have used inhalants to get high in their lifetime. 2.4% of student's grades 8-12 have used inhalants to get high one or more times in the past 30 days; and

WHEREAS, The Putnam County Communities That Care Coalition supports prevention efforts and activities to highlight Putnam County, New York's commitment to protecting its residents from potentially harmful poisonings; and

WHEREAS, the people of Putnam County recognize the importance of coming together as a community to educate ourselves on poison prevention, and pledge our commitment to ensuring the safety of ourselves, our families, and our community; now therefore be it

RESOLVED, that MaryEllen Odell, Putnam County Executive and the Putnam County Legislature do hereby proclaim March 18 – 24<sup>th</sup>, 2012 to be *National Inhalant and Poison Prevention Week* in Putnam County and encourage all to join in this observance.

Chairwoman Conklin requested that Legislator Oliverio present the next proclamation to representatives from PARC.

**RECOGNIZING MARCH 2012 AS DEVELOPMENTAL DISABILITIES AWARENESS MONTH  
AND APRIL 2012 AS AUTISM AWARENESS MONTH**

**WHEREAS, PARC – Exceptional Opportunities for People with Disabilities- is an integral part of our community, serving both as a business as well as a human services agency; and**

**WHEREAS, for fifty eight years, PARC has been the leading provider of services for children and adults with developmental disabilities form birth through advanced age; and**

**WHEREAS, PARC is one of the leading employers in Putnam County and also offer Vocational Training and Vocational Rehabilitation to participants so they can provide quality work to the business community, training employees in both supported and competitive placements and preparing high school special education students with the skills needed to enter the workforce; and**

**WHEREAS, PARC educates and assists children with autism and special needs through its Preschool to reach their fullest potential and retain their success through their participation in the public school system; and**

**WHEREAS, PRC’s residential program provides a family atmosphere for more than 130 people in both homes and apartments throughout Putnam County; and**

**WHEREAS, PARC’s clinic provides a support system for both PARC participants and their families through individual, group and vocational counseling; now therefore be it**

**RESOLVED, that we, MaryEllen Odell, Putnam County Executive and the Putnam County Legislature do hereby proclaim March 2012 as Developmental Disabilities Awareness Month and April 2012 as Autism Awareness Month and recognize and commend PARC on its Fifty Eighth Anniversary and for the valuable services this agency provides to people with disabilities, their families and the business community.**

**Legislator DiCarlo stated that gambling is a major issue, especially for young adults. It is a growing problem. To raise additional money, New York State is providing more gambling opportunities and less funding to organizations like PARC. The responsibility to fund programs like PARC provides will begin to fall on counties. This must be remembered when the Legislature goes through the budget process.**

**Item #3 – Approval of Minutes – Regular Meeting - February 7, 2012  
Public Hearing/Inclusion in Agricultural District –  
February 7, 2012**

**The minutes were approved as submitted.**

**Item #4 – Correspondence/County Auditor was next. Legislator Birmingham requested that Item #5v be moved at this time since it was the budgetary amendment to approve this tax refund.**

**Item #5v – Approval/Refund of Taxes/Evelyn Nathan/Town of Carmel/Tax Map #75.42-1-9 was next. On behalf of the members of the Audit & Administration Committee, Legislators Birmingham & LoBue, Legislator Conklin moved the following:**

**RESOLUTION #50**

**APPROVAL/REFUND OF TAXES/EVELYN NATHAN/TOWN OF CARMEL/TAX MAP**

**#75.42-1-9**

**WHEREAS, Evelyn Nathan has requested a tax refund of \$4,938.27 for Tax Map #75.42-1-9 in the Town of Carmel; and**

**WHEREAS, the Director or Real Property Tax Services Agency, the Commissioner of Finance, the Department of Law, the County Executive and the County Auditor have reviewed and approve said tax refund; and**

**WHEREAS, the Audit & Administration Committee has reviewed and approves said tax refund; now therefore be it**

**RESOLVED, that the Putnam County Legislature approves the application for refund of taxes by Evelyn Nathan for Tax Map #75.42-1-9 in the Town of Carmel in the amount of \$4,938.27.**

**BY ROLL CALL VOTE: ALL AYES. LEGISLATORS LOBUE & TAMAGNA WERE ABSENT.**

**Legislator Birmingham made a motion to waive the rules and accept the additional material submitted for the meeting; seconded by Legislator DiCarlo. All in favor.**

**Legislator Birmingham stated that the County Attorney had forwarded an opinion with regard to the request from the Economic Development Committee, as contained in Item #5a with regard to the process for selecting a new Director of Tourism. He concurred with the County Attorney's opinion that the Legislature has no power to mandate that the Tourist Promotion Agency have an open process for that selection. Many times during the year the Legislature passes memorializing resolutions, frequently to the State Legislature, supporting or not supporting certain legislation. Sometimes these memorializations are ignored and sometimes followed. In his estimation, the request the Committee made has been followed precisely. The position had been advertised in local newspapers. Interviews had been conducted. The process is well under way. He wished to thank Mr. Kevin Bailey, from the Tourist Promotion Agency, for having an open process. It is an independent choice that only the Tourist Promotion Agency can make. While he was only one of nine Legislators, he pledged his support to their process and to whomever the Agency selects. The County funds some independent organizations that have to remain independent. The resolution that was passed at this meeting was merely a suggestion. However it was not needed. The open process commenced and had been followed prior to the approval of the resolution.**

**Item #5 – Pre-filed Resolutions:**

**PHYSICAL SERVICES COMMITTEE  
(Chairwoman LoBue, Legislators Albano & Othmer)**

**Item #5b - Approval/Authorizing Lease/Putnam County Veterans' Residence was next. Chairwoman Conklin recognized Legislator Albano, a member of the Physical Services Committee. On behalf of the members of the Committee, Chairwoman LoBue and Legislator Othmer, Legislator Albano moved the following:**

**RESOLUTION #51**

**APPROVAL/AUTHORIZING LEASE/PUTNAM COUNTY VETERANS' RESIDENCE**

**WHEREAS, the County of Putnam is the owner of certain real property, including the building situated thereon located at 9 Drew Lane, Carmel, New York 10512, which is known as the Putnam County Veterans' Residence; and**

**WHEREAS, the Putnam County Veterans' Residence is operated as a communal residence for veterans who meet the established eligibility criteria; and**

**WHEREAS, the County of Putnam is desirous of entering into a lease agreement with Eugene Simmons for a single-residence room in the Putnam County Veterans' Residence; and**

**WHEREAS, said lease agreement shall be for a term commencing on December 7, 2011 and expiring on July 31, 2012; now therefore be it**

**RESOLVED, that the County of Putnam may enter into the aforementioned lease agreement with Eugene Simmons for the single-residence room in the Putnam County Veterans' Residence identified as Room #10, for a term commencing on December 7, 2011 and expiring on July 31, 2012; and be it further**

**RESOLVED, that the County Executive, with the advice and assistance of the County Attorney, is authorized to finalize and execute said lease agreement with Eugene Simmons at the rental price of \$400.00 per month, which shall be in substantial conformance with the form attached hereto as Schedule "A"; and be it further**

**RESOLVED, this Resolution shall take effect immediately.**

**BY POLL VOTE: ALL AYES. LEGISLATORS LOBUE & TAMAGNA WERE ABSENT.**

**Item #5c – Approval/Re-Appointments/Putnam County Agriculture & Farmland Protection Board was next. On behalf of the members of the Physical Services Committee, Legislator Albano moved the following:**

**Legislator Birmingham stated that all the Boards have volunteer membership. However, this Board goes above and beyond. They review and physically visit every property that submits an application to inclusion in the Agricultural District.**

**RESOLUTION #52**

**APPROVAL/RE-APPOINTMENTS/PUTNAM COUNTY AGRICULTURE & FARMLAND PROTECTION BOARD**

**RESOLVED, that the following be re-appointed to the Putnam County Agriculture & Farmland Protection Board:**

**Mary Ellen Finger, Town of Philipstown, for a three (3) year term, said term to expire December 31, 2014;**

**Joni Lanza, Town of Philipstown, for a three (3) year term, said term to expire December 31, 2014;**

**Ervin Raboy, Town of Southeast, for a three (3) year term, said term to expire December 31, 2014.**

**BY POLL VOTE: ALL AYES. LEGISLATORS LOBUE & TAMAGNA WERE ABSENT.**

**Item #5d – Approval/Re-Appointments/Putnam County Soil & Water Conservation Board was called next. On behalf of the members of the Physical Services Committee, Legislator Albano moved the following:**

**RESOLUTION #53**

**APPROVAL/RE-APPOINTMENTS/PUTNAM COUNTY SOIL & WATER CONSERVATION BOARD**

**RESOLVED**, that the following be re-appointed to the Putnam County Soil & Water Conservation Board:

**Allen Beals, Town of Putnam Valley, for a three (3) year term, said term to expire December 31, 2014;**

**Chris Ruthven, Town of Kent, for a three (3) year term, said term to expire December 31, 2014.**

**BY POLL VOTE: ALL AYES. LEGISLATORS LOBUE & TAMAGNA WERE ABSENT.**

**Item #5e – Approval/Amendment of Lease/Camp Herrlich was next. On behalf of the members of the Physical Services Committee, Legislator Albano moved the following:**

**RESOLUTION #54**

**APPROVAL/AMENDMENT OF LEASE/CAMP HERRLICH**

**WHEREAS**, the County of Putnam is the owner of certain real property located at 101 Deacon Smith Hill Road, Town of Patterson, County of Putnam and State of New York, more particularly described as Tax Map Parcel Nos.: 23-2-5, 23.10-1-19, 23.10-1-11 & 23.2-2-4, and also known as “Camp Wilbur Herrlich”; and

**WHEREAS**, pursuant to Resolution # 232 of 2004 of the Putnam County Legislature, the County of Putnam leased Camp Wilbur Herrlich to Mt. Tremper Outdoor Ministries, Inc. on April 25, 2006, for the purpose of operating a youth camp; and

**WHEREAS**, the County of Putnam and Mt. Tremper Outdoor Ministries, Inc. wish to amend certain provisions of said Lease Agreement in order to enhance the parties’ relationship; and

**WHEREAS**, the County Executive, pursuant to the authority granted to her under Article 31 of the Code of Putnam County, entered into preliminary negotiations with Mt. Tremper Outdoor Ministries, Inc. to amend said Lease Agreement; now therefore be it

**RESOLVED**, that the Putnam County Legislature approves the Amendment to Lease Agreement between the County of Putnam and Mt. Tremper Outdoor Ministries, Inc., in the form which is attached hereto and made a part hereof; and be it further

**RESOLVED**, that the Putnam County Executive is authorized to execute said Amendment to Lease Agreement between the County of Putnam and Mt. Tremper Outdoor Ministries, Inc., in the form which is attached hereto and made a part hereof; and be it further

**RESOLVED**, that the County Attorney is authorized to take whatever legal action is necessary to effectuate the Amendment to Lease Agreement between the County of Putnam and Mt. Tremper Outdoor Ministries, Inc., in the manner approved herein; and be it further

**RESOLVED**, this Resolution shall take effect immediately.

**BY POLL VOTE: ALL AYES. LEGISLATORS LOBUE & TAMAGNA WERE ABSENT.**

**Item #5f –Approval/Permanent Amended Access Easements/Town of Carmel Park & Athletic Complex was next. On behalf of the members of the Physical Services Committee, Legislator Albano moved the following:**

**Legislator Oliverio stated that he understood the need for haste in acting upon this. However, there had been discussion regarding another entrance for access to the Athletic complex and he was hopeful that would eventually be done at some time in the future when funding would be available. He did not personally feel that the historic nature of this property was given adequate review. There is a need for athletic fields but there is also a place for historic preservation. In the future there should be better due diligence.**

**Legislator Albano stated that this has been an issue going on for several years. The alternate access is always a possibility in the future. Right now the safety issue has to be addressed.**

**Legislator Birmingham stated that he understood Legislator Oliverio’s concerns. However, it has been almost ten years in getting the athletic fields open. It was his feeling that there is room for both athletic fields and historic preservation. He did not feel that there had been a rush to judgment on this issue.**

**Legislator Othmer stated there is no reason why there cannot be work done on the historic buildings. The Town of Carmel and the MSA offered to assist in the preservation of the buildings. The work needs to be done for safety issues. He had some issues with the Putnam County Historic Preservation Advisory Commission and some of the work they contracted with an architect to perform.**

#### **RESOLUTION #55**

#### **APPROVAL/PERMANENT AMENDED ACCESS EASEMENTS/TOWN OF CARMEL PARK & ATHLETIC COMPLEX**

**WHEREAS, the County of Putnam is the record owner of +/- 374 contiguous acres of property in the Town of Carmel, identified as tax map numbers 64.6-1-22, 64.6-1-19, 64.9-1-22, 64.14-1-8, 64.18-1-1, 64.10-1-3 and 64.18-1-19, and more commonly known as the “Putnam National Golf Club”; and**

**WHEREAS, the County of Putnam leased approximately thirty six (36) acres of property formerly known as “Mahopac Airport” to the Town of Carmel pursuant to a lease agreement dated December 30, 2005 for the purpose of constructing and maintaining the Town of Carmel Park and Athletic Complex; and**

**WHEREAS, the Town of Carmel has requested three easements that are necessary to complete the entrance to the Town of Carmel Park and Athletic Complex; and**

**WHEREAS, the Town of Carmel requests that the previously recorded access easement be amended to more accurately follow the dirt access path as it currently exists, a copy of which is attached as Exhibit “A” entitled “Declaration of Amended Access Easements and Restrictive Covenants”; and**

**WHEREAS, the Town of Carmel also requests a Grading Easement to ensure the access road is properly graded to guarantee the safety of the traveling public, a copy of which is attached as Exhibit “B” entitled “Grading Easement”; and**

**WHEREAS, the Town of Carmel also seeks from the County a Permanent Easement for the installation of a stormwater basin which would treat the stormwater**

runoff from the proposed entrance drive and would be constructed to satisfy the stormwater requirements of both New York City Department of Environmental Protection and New York State Department of Environmental Conservation, a copy of which is attached as Exhibit "C" entitled "Stormwater Easement"; and

WHEREAS, the Putnam County Department of Highways and Facilities engineers have reviewed said easements which shall be in substantial conformance with the forms attached as Exhibits "A", "B" and "C", respectively, and have determined same to be acceptable; and

WHEREAS, the Putnam County Legislature has reviewed this matter and is desirous of resolving same by granting the Town of Carmel a Permanent Amended Access Easement into the leased parcel, a Permanent Easement for the construction of a Stormwater Basin and a Grading Easement; now therefore be it

RESOLVED, that the Putnam County Legislature hereby approves and authorizes a Permanent Amended Access Easement over a portion of County's land as described in the Permanent Easement, a Permanent Stormwater Basin Easement and an Easement for the ancillary grading associated with the construction of the proposed entrance which shall be in substantial conformance with the forms attached as Exhibits "A", "B" and "C", respectively; and be it further

RESOLVED, that the Amended Access Easement is granted simultaneously upon the extinguishment of the Declaration of Easement and Restrictive Covenant previously recorded in Liber 1828, page 134 in the Putnam County Clerk's office; and be it further

RESOLVED, that the Putnam County Executive is authorized to execute all three easements on behalf of the County, which shall thereafter all three be recorded in the Putnam County Clerk's Office, Division of Land Records.

**BY POLL VOTE: ALL AYES. LEGISLATORS LOBUE & TAMAGNA WERE ABSENT.**

Item #5g – Approval/Land Donation/Town of Kent/Tax Map #30.16-1-7 was next. On behalf of the members of the Physical Services Committee, Legislator Albano moved the following:

**RESOLUTION #56**

**APPROVAL/LAND DONATION/TOWN OF KENT/TAX MAP #30.16-1-7**

WHEREAS, the record owner of a certain parcel in the Town of Kent identified as Tax Map Number 30.16-1-7 has offered to donate same to the County; and

WHEREAS, said parcel is unimproved and the owner has paid the taxes on it for many years; and

WHEREAS, Resolution #101 of 1996 adopted a policy for accepting property owners' land at their request; and

WHEREAS, the Director of Real Property Tax Services does not have any negative conditions to report with respect to said parcel; and

WHEREAS, the physical Services Committee has reviewed the facts and circumstances surrounding said offer to donate; and

WHEREAS, said parcel is in Roll Section 1, Taxable; now therefore be it

RESOLVED, that the Putnam County Legislature declares said parcel to be substandard and waives the requirements pursuant to Resolution #101 of 1996 with respect to this donation; and be it further

RESOLVED, that the County Attorney is directed to forward a "Letter of Acceptance" to the owner of said parcel; and be it further

**RESOLVED**, that the County Attorney is authorized to order a title report and to prepare a deed for said parcel for execution by the property owner; and be it further

**RESOLVED**, that upon the execution and recording of said deed, this parcel shall be removed from Roll Section 1, Taxable, and placed in Roll Section 1-1, County Taxable; and be it further

**RESOLVED**, that the Commissioner of Finance is directed to write off the outstanding taxes owned on said parcel at such time and to include it in the next County Real Property Tax Sale Auction; and be it further

**RESOLVED**, that this resolution shall be forwarded to the Putnam County Director of Real Property Tax Services and the Assessor of the Town of Kent for the conversion of said parcel into Roll Section 1-1.

**BY POLL VOTE: ALL AYES. LEGISLATORS LOBUE & TAMAGNA WERE ABSENT.**

**PROTECTIVE SERVICES COMMITTEE  
(Chairman Albano, Legislators Gross & Oliverio)**

**Item #5h – Approval/Appointments/Putnam County Emergency Services Safety Advisory Board was next. Chairwoman Conklin recognized Legislator Albano, Chairman of the Protective Services Committee. On behalf of the members of the Committee, Legislators Gross and Oliverio, Legislator Albano moved the following:**

**RESOLUTION #57**

**APPROVAL/APPOINTMENTS/PUTNAM COUNTY EMERGENCY SERVICES SAFETY  
ADVISORY BOARD**

**RESOLVED**, that the following be appointed to the Putnam County Emergency Safety Advisory Board:

**James Gardineer, as a Putnam County Community Member, to fill an unexpired term, said term to expire December 31, 2013;**

**Capt. Thomas Velotti, as representative from Sheriff's Department, for a three (3) year term, said term to expire December 31, 2014;**

**Gregory McGee, as representative from the Putnam County Chief's Association, for a three (3) year term, said term to expire December 31, 2014;**

**Patti Frische, as representative from the Putnam County Emergency Medical Services Council, for an unexpired term, said term to expire December 31, 2013;**

**Fran McCarthy, as representative from Putnam County Emergency Medical Services Council, to fill an unexpired term, said term to expire December 31, 2013;**

**Rick Tofte, as representative from Putnam County Chief's Association for a three (3) year term, said term to expire December 31, 2014;**

**Dave Jacobsen, as Alternate, for a two (2) year term, said term to expire December 31, 2013;**

**Eric Peters, as Alternate, for a two (2) year term, said term to expire December 31, 2013;**

**Mike Doherty, as Alternate, for a two (2) year term, said term to expire December 31, 2013**

**Frank Christian, as Alternate, for a two (2) year term, said term to expire December 31, 2013.**

**BY POLL VOTE: ALL AYES. LEGISLATORS LOBUE & TAMAGNA WERE ABSENT.**

**PERSONNEL COMMITTEE MEETING  
(Chairman DiCarlo, Legislators LoBue & Oliverio)**

**Item #5i – Approval/Amend Resolution #145 of 1988/Reimbursement Policy/Employee Expenses/Overnight Accommodations was next. Chairwoman Conklin recognized Legislator DiCarlo, Chairman of the Personnel Committee. On behalf of the members of the Committee, Legislators LoBue & Oliverio, Legislator DiCarlo moved the following:**

**RESOLUTION #58**

**APPROVAL/AMEND RESOLUTION #145 OF 1988/REIMBURSEMENT POLICY/EMPLOYEE EXPENSES/OVERNIGHT ACCOMMODATIONS**

**WHEREAS, by Resolution #145 of 1988, the County of Putnam authorized a policy for reimbursement for all County employees of expenses for overnight accommodations when such employees have official business in the cities of Albany or New York City and in location that take approximately two to three hours of travel time by automobile or mass transportation; and**

**WHEREAS, the County of Putnam has determined that the County's policy arrangement for reimbursement pertaining to such overnight accommodation expenses should be amended; and**

**WHEREAS, the personnel Committee of the Putnam County Legislature has met and recommends adoption of the following policy; now therefore be it**

**RESOLVED, that Resolution #145 of 1988 is hereby amended to read as follows:**

**RESOLVED, that the County of Putnam has authorized a policy for reimbursement for all County employees of expenses for overnight accommodations when such employees have official business in locations that take more than two and one-half hours of travel time by automobile or mass transportation or is farther than one hundred twenty miles from County offices; and be it further**

**RESOLVED, that no reimbursement for overnight accommodations shall be permitted for a conference or meeting that any employee attends for a single day; and be it further**

**RESOLVED, that when an employee is required to attend a conference or meeting that is scheduled, according to a formal written or printed agenda, to commence at 8:30 A.M. or thereafter on a given day, travel to such conference or meeting shall be require to take place that day and no overnight accommodations shall be permitted for County reimbursement for the night preceding the commencement of such conference or meeting, unless express prior written approval is obtained from the employee's department head; and be it further**

**RESOLVED, that when an employee is required to attend a conference or meeting that is scheduled, according to a formal written or printed agenda, to commence at 8:30 A.M. or thereafter on a given day, and continue over the course of multiple consecutive days, overnight accommodations shall be permitted for reimbursement by the County for multiple consecutive nights during the course of the employee's attendance at such conference or meeting, but no overnight accommodations shall be permitted for County reimbursement for the night preceding the commencement of such conference or meeting, unless express prior written approval is obtained from the employee's**

department head, and/or the night succeeding the conclusion of such conference or meeting; and be it further

RESOLVED, that any employee attending a multi-day conference or meeting shall be entitled to reimbursement for meals in accordance with Resolution #151 of 1996, as amended.

BY POLL VOTE: ALL AYES. LEGISLATORS LOBUE & TAMAGNA WERE ABSENT.

Item #5j – Approval/Amend Resolution #151 of 1996/Reimbursement Policy/Employee Expenses/Meals was next. On behalf of the members of the Personnel Committee, Legislator DiCarlo moved the following:

RESOLUTION #59

**APPROVAL/AMEND RESOLUTION #151 OF 1996/EMPLOYEE EXPENSES/MEALS**

WHEREAS, by Resolution #151 of 1996, the County of Putnam authorized a fixed policy for reimbursement for all employees, both management and union, of expenses for meals when such employees are required by their respective department head to attend a conference, seminar or training; and

WHEREAS, the County of Putnam has determined that the County's policy arrangement for reimbursement pertaining to such meal expenses should be amended, including, but not limited to, conversion from its current status as a non-accountable plan to an accountable plan, as defined by the Internal Revenue Service; and

WHEREAS, in order for the County's reimbursement policy arrangement to be an accountable plan, meal expenses for all employees:

- (i) Must have a business connection, i.e., the employee must have paid or incurred deductible expenses while performing services as an employee of the County, and
- (ii) Must be adequately accounted for by the employee to the County within a reasonable period of time, defined as within (60) days after they were paid or incurred by the employee, and
- (iii) Where an amount paid to the employee is more than the business-related expenses that were adequately accounted for to the County by such employee, any excess reimbursement must be returned to the County within a reasonable period of time; and

WHEREAS, the Personnel Committee of the Putnam County Legislature has met and recommends adoption of the following policy; now therefore be it

RESOLVED, that Resolution #151 of 1996 is hereby amended to read as follows:

RESOLVED, that the Putnam County Legislature hereby established the following rate for meal reimbursement, excluding alcoholic beverages, when a union or management employee is require by their respective department head to attend a multi-day conference, seminar or training, which necessitates overnight accommodations for such employee:

Breakfast	\$ 8.00
Lunch	\$10.00
Dinner	\$20.00

And be it further

**RESOLVED**, that there shall be no reimbursement for meals when an employee attend a single day conference, seminar or training and no overnight accommodations are necessitated; and be it further

**RESOLVED**, that if a meal is included as part of any conference, seminar or training, then no other or further reimbursement for that meal shall be allowed; and be it further

**RESOLVED**, that where reimbursement is sought for permissible meal expenses incurred, an employee must adequately account (e.g., with receipts) to the County for such expenses within (60) days after they were paid or incurred by such employee and any amount paid to the employee that is more than the business-related expenses that were adequately accounted for to the County must be returned to the County within a reasonable period of time; and be it further

**RESOLVED**, that nothing contained herein shall be in contravention to terms agreed to in a collective bargaining agreement entered into, with and by the County; and be it further

**RESOLVED**, that the reimbursement policy established herein shall also apply to overnight travel outside of Putnam County as provided for in Resolution #145 of 1988, as amended.

**BY POLL VOTE: ALL AYES. LEGISLATORS LOBUE & TAMAGNA WERE ABSENT.**

**AUDIT & ADMINISTRATION COMMITTEE  
(Chairwoman Conklin, Legislators Birmingham & LoBue)**

**Item #5k – Approval/Fund Transfer/Health Department/Fund Medical Consultant for January, February & March 2012 was next. On behalf of the members of the Audit & Administration Committee, Legislators Birmingham and LoBue, Chairwoman Conklin moved the following:**

**RESOLUTION #60**

**APPROVAL/FUND TRANSFER/HEALTH DEPARTMENT/FUND MEDICAL CONSULTANT FOR JANUARY, FEBRUARY & MARCH 2012**

**WHEREAS**, the Health Department has requested a fund transfer (12T023) to fund the account for the Medical Consultant for January, February & March 2012; and

**WHEREAS**, the Audit & Administration Committee has reviewed and approves said fund transfer; now therefore be it

**RESOLVED**, that the following fund transfer be made:

**Decrease:**

<b>10401000 51000</b>	<b>Administration/Personal Services</b>	<b>\$18,000</b>
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**Increase:**

<b>10401000 54646</b>	<b>Administration/Contracts</b>	<b>\$18,000</b>
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**2012 Fiscal Impact -0-**

**2013 Fiscal Impact -0-**

**BY POLL VOTE: ALL AYES. LEGISLATORS LOBUE & TAMAGNA WERE ABSENT.**

Item #5l – Approval/Identifying Individuals Responsible for Purchasing was next. On behalf of the members of the Audit & Administration Committee, Legislator Conklin moved the following:

**RESOLUTION #61**

**APPROVAL/IDENTIFYING INDIVIDUALS RESPONSIBLE FOR PURCHASING**

WHEREAS, Section 140-1.5 of the Putnam County Code (Procurement Policy) requires the Legislature to annually identify the individuals responsible for purchasing and their respective titles; now therefore be it

RESOLVED, that the Putnam County Legislature re-affirms the County's Procurement Policy as contained in Chapter 140 of the Putnam County Code and identifies the following individuals and their respective titles as the individuals responsible for purchasing:

- a. Alessandro Mazzotta, Director of Purchasing
- b. Cynthia Ann Jaffre, Principal Account Clerk
- c. Elizabeth Duffy-Rau, Project Coordinator
- d. Michele Pinto, Account Clerk

**BY POLL VOTE: ALL AYES. LEGISLATORS LOBUE & TAMAGNA WERE ABSENT.**

Item #5m – Approval/Budgetary Amendment/Bureau of Emergency Services/ Reimbursement of Certain Costs/Wireless 911 Services was next. On behalf of the members of the Audit & Administration Committee, Legislator Conklin moved the following:

**RESOLUTION #62**

**APPROVAL/BUDGETARY AMENDMENT/BUREAU OF EMERGENCY SERVICES/ REIMBURSEMENT OF CERTAIN COSTS/WIRELESS 911 SERVICES**

WHEREAS, the Bureau of Emergency Services has requested a budgetary amendment (12A006) was granted reimbursement of certain costs associated with the provision of Wireless 911 services which were allocated from the State 2010-2011 budget for costs incurred from April 1, 2010 through March 31, 2013; and

WHEREAS, the Audit & Administration Committee has reviewed and approves said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

**Increase Revenue:**

10398902	Bureau of Emergency Services	
430891 10043	Local Enhanced Wireless 911 Program	\$48,900

**Increase Appropriations:**

10398902	Bureau of Emergency Services	
54634 10043	Local Enhanced Wireless 911 Program-Telephone	\$48,900

**2012 Fiscal Impact -0-**

2013 Fiscal Impact -0-

BY POLL VOTE: ALL AYES. LEGISLATORS LOBUE & TAMAGNA WERE ABSENT.

Item #5n – Approval/Budgetary Amendment/Bureau of Emergency Services/ Reimbursement of Certain Costs/Wireless 911 Services was next. On behalf of the members of the Audit & Administration Committee, Legislator Conklin moved the following:

RESOLUTION #63

APPROVAL/BUDGETARY AMENDMENT/BUREAU OF EMERGENCY SERVICES/ REIMBURSEMENT OF CERTAIN COSTS/WIRELESS 911 SERVICES

WHEREAS, the Bureau of Emergency Services has requested a budgetary amendment (12A007) for granted reimbursement of certain costs associated with the provision of Wireless 911 services which were allocated from the State 2009-2010 budget for costs incurred from April 1, 2009 through March 31, 2012; and

WHEREAS, the Audit & Administration Committee has reviewed and approves said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

Increase Revenue:

10398902		Bureau of Emergency Services	
	430891 10095	Local Enhanced Wireless 911 Program	\$52,011

Increase Appropriations:

10398902		Bureau of Emergency Services	
	52130 10095	Local Enhanced Wireless 911 Program -	
		Computer	\$ 7,600
	54634 10095	Telephone	12,267
	54646 10095	Contracts	20,144
	52630 10095	Computer	<u>12,000</u>
			\$52,011

2012 Fiscal Impact -0-

2013 Fiscal Impact -0-

BY POLL VOTE: ALL AYES. LEGISLATORS LOBUE & TAMAGNA WERE ABSENT.

Item #5o – Approval/Fund Transfer/Planning Department/Fund Retired Employee/Temporary Basis was next. On behalf of the members of the Audit & Administration Committee, Legislator Conklin moved the following:

RESOLUTION #64

APPROVAL/FUND TRANSFER/PLANNING DEPARTMENT/FUND RETIRED EMPLOYEE/TEMPORARY BASIS

WHEREAS, the Planning Department has requested a fund transfer (12T030) to provide funding for a retired employee to work on a temporary basis in 2012; and

WHEREAS, the Audit & Administration Committee has reviewed and approves said fund transfer; now therefore be it

RESOLVED, that the following fund transfer be made:

<b>Decrease:</b>		
10802000 51000	Personal Services	\$10,000

<b>Increase:</b>		
10802000 51094	Temporary	\$10,000

2012 Fiscal Impact -0-  
2013 Fiscal Impact -0-

BY POLL VOTE: ALL AYES. LEGISLATORS LOBUE & TAMAGNA WERE ABSENT.

Item #5p – Approval/Budgetary Amendment/Commissioner of Finance/Vacancy Control Factor was next. On behalf of the members of the Audit & Administration Committee, Legislator Conklin moved the following:

RESOLUTION #65

APPROVAL/BUDGETARY AMENDMENT/COMMISSIONER OF FINANCE/VACANCY CONTROL FACTOR

WHEREAS, the Commissioner of Finance has requested a budgetary amendment (12A011) to provide for the vacancy control factor for January 2012 as provided in the adopted 2012 County Budget; and

WHEREAS, the Audit & Administration Committee has reviewed and approves said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

<b>Decrease:</b>		
See Attached Sheet	Personal Services	\$80,984
See Attached Sheet	FICA	6,809
See Attached Sheet	Dental	1,268
See Attached Sheet	Life Insurance	505
See Attached Sheet	Health Insurance	12,793
See Attached Sheet	Vision	153
See Attached Sheet	Flex Plan	1,701
		<u>\$104,213</u>

Decrease estimated revenues:

10101000 436101	State Aid-DSS	\$ 7,783
10101000 446101	Federal Aid-DSS	8,641
10431000 434873	State Aid-Mental Health	781
	Vacancy Control Factor	<u>87,008</u>
		\$ 104,213

2012 Fiscal Impact -0-  
2013 Fiscal Impact -0-

**BY POLL VOTE: ALL AYES. LEGISLATORS LOBUE & TAMAGNA WERE ABSENT.**

**Item #5q – Approval/Budgetary Amendment/Commissioner of Finance/Allocate Minor Funding for the WIC Renovation/Health Department was next. On behalf of the members of the Audit and Administration Committee, Legislator Conklin moved the following:**

**RESOLUTION #66**

**APPROVAL/BUDGETARY AMENDMENT/COMMISSIONER OF FINANCE/ALLOCATE MINOR FUNDING FOR THE WIC RENOVATION/HEALTH DEPARTMENT**

**WHEREAS, the Commissioner of Finance has requested a budgetary amendment (12A010) to allocate minor funding for the WIC renovation at the Health Department; and**

**WHEREAS, the Audit & Administration Committee has reviewed and approves said budgetary amendment; now therefore be it**

**RESOLVED, that the following budgetary amendment be made:**

**General Fund:**

**Increase estimated appropriations:**

<b>10995000 59020</b>	<b>Transfer to Capital Fund</b>	<b>\$6,000</b>
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**Decrease estimated appropriations:**

<b>10199000 54980</b>	<b>Contingency</b>	<b>\$6,000</b>
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**Capital Fund:**

**Increase estimated appropriations:**

<b>51989000 53000 50036</b>	<b>Minor Renovations</b>	<b>\$6,000</b>
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**Increase estimated revenues:**

<b>59901000 427701 50036</b>	<b>Transfer from General Fund</b>	<b>\$6,000</b>
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**2012 Fiscal Impact - \$6,000**

**2013 Fiscal Impact -0-**

**BY POLL VOTE: ALL AYES. LEGISLATORS LOBUE & TAMAGNA WERE ABSENT.**

**Item #5r – Approval/Budgetary Amendment/Commissioner of Finance/Replace Central Garage Lift was next. On behalf of the members of the Audit & Administration Committee, Legislator Conklin moved the following:**

**Legislator Birmingham stated that it is important to approve this funding to replace the lift at the Central Garage. It is a safety issue.**

**Legislator Gross stated that he had visited the Highway garage. He concurred with Legislator Birmingham that the lift should be replaced as quickly as possible.**

**RESOLUTION #67**

**APPROVAL/BUDGETARY AMENDMENT/COMMISSIONER OF FINANCE/REPLACE CENTRAL GARAGE LIFT**

WHEREAS, the Commissioner of Finance has requested a budgetary amendment (12A012) to replace the lift at the Central Garage; and

WHEREAS, the Audit & Administration Committee has reviewed and approves said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

**General Fund:**

**Increase estimated appropriations:**

10995000 59020	Transfer to Capital Fund	\$25,000
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**Decrease estimated appropriations:**

10199000 54980	Contingency	\$25,000
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**Capital Fund:**

**Increase estimated appropriations:**

51989000 53000 50036	Minor Renovations	\$25,000
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**Increase estimated revenues:**

59901000 427701 50036	Transfer from General Fund	\$25,000
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2012 Fiscal Impact - \$25,000

2013 Fiscal Impact -0-

**BY POLL VOTE: ALL AYES. LEGISLATORS LOBUE & TAMAGNA WERE ABSENT.**

Item #5s – Approval/Budgetary Amendment/Commissioner of Finance/First Year End Entry/Year Ended December 31, 2011 was next. On behalf of the members of the Audit & Administration Committee, Legislator Conklin moved the following:

**RESOLUTION #68**

**APPROVAL/BUDGETARY AMENDMENT/COMMISSIONER OF FINANCE/FIRST YEAR END ENTRY/YEAR ENDED DECEMBER 31, 2011**

WHEREAS, the Commissioner of Finance has requested a budgetary amendment (11A192) which is the first year end entry for the year ended December 31, 2011; and

WHEREAS, the Audit & Administration Committee has reviewed and approves said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

**General Fund:**

**Increase estimated revenues**

See Attached Sheet	\$2,646,678
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**Increase estimated appropriations:**

See Attached Sheet	479,434
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10990100 59010	Transfer to Road Fund	50,691
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10990100 59055	Transfer to Road Machinery Fund	<u>5,825</u>
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		535,950
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**Decrease estimated revenues:**

See Attached Sheet 2,110,728

**Road Fund:**

**Increase estimated revenues:**

10514200 428601 Transfer from General Fund  
50,691

**Increase estimated appropriations:**

10514200 51000	Personnel Services	43,183
10514200 58002	FICA	<u>7,508</u>
		50,691

**Road Machinery Fund:**

**Increase estimated appropriations:**

10513000 58008	Health Plans	5,825
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**Increase estimated revenues:**

10513000 428601	Transfer from General Fund	5,825
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2012 Fiscal Impact - \$(1,176,828)  
2013 Fiscal Impact -0-

**BY ROLL CALL VOTE: SIX AYES. ONE NAY – LEGISLATOR BIRMINGHAM.  
LEGISLATORS LOBUE & TAMAGNA WERE ABSENT.**

**Item #5t – Approval/Bond/Parking Structure was next. On behalf of the members of the  
Audit & Administration Committee, Legislator Conklin moved the following:**

**RESOLUTION #69**

**EXTRACT OF MINUTES**

**Meeting of the Putnam County Legislature of  
The County of Putnam, New York**

**March 6, 2012**

**A regular meeting of the county Legislature of the County of Putnam, New York,  
was held at the Historic Courthouse, Gleneida Avenue, Carmel, New York on March 6,  
2012 at 7 o'clock P.M. (Prevailing Time).**

**The following Legislators were present: Legislators Albano, Birmingham, DiCarlo,  
Gross, Oliverio, Othmer and Chairwoman Conklin.**

**There were absent: Legislators LoBue & Tamagna.**

**Also present: M. Chris Marrone, Legislative Clerk  
Clement Van Ross, Legislative Counsel**

\* \* \*

Legislator Conklin offered the following resolution and moved its adoption:

**BOND RESOLUTION OF THE COUNTY OF PUTNAM, NEW YORK, ADOPTED MARCH 6, 2012, AUTHORIZING THE ISSUANCE OF AN ADDITIONAL \$400,200 BONDS TO PAY PART OF THE COST OF THE REHABILITATION OF THE PARKING STRUCTURE AT 40 GLENEIDA AVENUE, IN AND FOR SAID COUNTY.**

WHEREAS, the capital project hereinafter described, as proposed, has been determined to be a Type II Action pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act, the implementation of which as proposed will not result in any significant environmental effects; and

WHEREAS, by bond resolution #190 of 2010 dated July 16, 2010, the County Legislature of the County of Putnam, New York, duly adopted said bond resolution authorizing the issuance of \$373,320 bonds of said County to pay the cost of the rehabilitation of the parking structure located at 40 Gleneida Avenue, in Carmel, New York, in and for said County of Putnam, New York, including other improvements and expenses incidental thereto, and

WHEREAS, it has now been determined that the maximum estimated cost of such specific object or purpose is \$773,520, an increase of \$400,200 over that previously authorized; and

WHEREAS, it is now desired to authorize the issuance of an additional \$400,200 bonds of said County for such specific object or purpose; NOW, THEREFORE,

**BE IT RESOLVED, THE COUNTY LEGISLATURE OF THE COUNTY OF PUTNAM, NEW YORK, HEREBY RESOLVES (by the favorable vote of not less than two-thirds of all the members of said Legislature) AS FOLLOWS:**

**Section 1.** The County of Putnam, New York (herein called the "County") is hereby authorized to pay additional expenses in the amount of \$400,200 relating to the rehabilitation of the parking structure located at 40 Gleneida Avenue, in Carmel, New York, in and for said County, including other improvements and expenses incidental thereto. The maximum estimated cost thereof, including costs incidental thereto and the financing thereof, is hereby determined to be \$773,520 and an additional \$400,200 is hereby appropriated therefor.

**Section 2.** It is hereby determined that as the aggregate maximum estimated cost of such specific object or purpose is now determined to be \$773,520, the plan for the financing thereof is as follows:

- a. By the issuance of the aggregate \$373,320 bonds of said County authorized to be issued pursuant to a bond resolution dated and duly adopted July 16, 2010, as described in the preambles hereof; and
- b. By the issuance of an additional \$400,200 bonds of said County to finance said appropriation and the levy and collection of taxes on all taxable real property in the County to pay principal of said bonds and the interest thereon as the same shall become due and payable. Said additional \$400,200 bonds are hereby authorized to be issued therefor pursuant to the

provisions of the Local Finance Law constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called the "Law").

**Section 3.** The period of probable usefulness of the specific object or purpose for which said bonds are authorized to be issued, within the limitations of Section 11.00 a. 12(a)(1) of the Law, is twenty-five (25) years calculated from the first obligations issued therefor, being November 26, 2010.

**Section 4.** The proceeds of the bonds herein authorized and any bond anticipation notes issued in anticipation of said bonds may be applied to reimburse the County for expenditures made after the effective date of this resolution for the purpose for which said bonds are authorized. The foregoing statement of intent with respect to reimbursement is made in conformity with Treasury Regulation Section 1.150-2 of the United States Treasury Department.

**Section 5.** Each of the bonds authorized by this resolution, and any bond anticipation notes issued in anticipation of the sale of said bonds, shall contain the recital of validity as prescribed by Section 52.00 of the Law and said bonds, and any notes issued in anticipation of said bonds, shall be general obligations of the County, payable as to both principal and interest by general tax upon all the taxable real property within the County without limitation as to rate or amount. The faith and credit of the County are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds, and any notes issued in anticipation of the sale of said bonds, and provision shall be made annually in the budget of the County by appropriation for (a) the amortization and redemption of the bonds and any notes in anticipation thereof to mature in such year and (b) the payment of interest to be due and payable in such year.

**Section 6.** Subject to the provisions of this resolution and of the Law and pursuant to the provisions of Section 21.00 thereof relative to the authorization of the issuance of bonds having substantially level or declining annual debt service, Section 30.00 thereof relative to the authorization of the issuance of bond anticipation notes or the renewals thereof, and Sections 50.00, 56.00 to 60.00 and 168.00 thereof, the powers and duties of the County Legislature relative to authorizing bond anticipation notes, or the renewals thereof, and relative to providing for substantially level or declining annual debt service, and prescribing the terms, form and contents, and as to the sale and issuance of the bonds herein authorized, and of any bond anticipation notes issued in anticipation of said bonds, and the renewals of said notes, as well as to executing agreements for credit enhancements, are hereby delegated to the Commissioner of Finance, the chief fiscal officer of the County.

**Section 7.** The validity of the bonds authorized by this resolution, and of any notes issued in anticipation of the sale of said bonds, may be contested only if:

- (a) such obligations are authorized for an object or purpose for which the County is not authorized to expend money, or
- (b) the provisions of law which should be complied with at the date of the publication of such resolution, or a summary thereof, are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

(c) such obligations are authorized in violation of the provisions of the constitution.

**Section 8.** This bond resolution shall take effect upon the approval of the Putnam County Executive, and the Clerk of the County Legislature is hereby authorized and directed to publish the foregoing resolution, in summary, together with a Notice attached in substantially the form prescribed by §81.00 of the Law in "*The Putnam County Courier*," "*The Putnam Press*" and "*The Putnam County News & Recorder*," three newspapers, each

having a general circulation in the County and hereby designated as the official newspapers of the County for such publications.

\* \* \* \* \*

The adoption of the foregoing resolution was seconded by Legislator Birmingham and duly put to a vote on roll call, which resulted as follows:

**AYES: SEVEN**

**NOES: NONE**

**ABSENT: TWO**

The resolution was declared adopted.

\* \* \* \* \*

**CERTIFICATE**

I, M. CHRIS MARRONE, Clerk to the County Legislature of the County of Putnam, State of New York, HEREBY CERTIFY that the Resolution No. 69-2012 contained in the foregoing annexed extract from the minutes of a meeting of the County Legislature of said County of Putnam duly called and held on March 6, 2012, has been compared by me with the original minutes as officially recorded in my office in the Minute Book of said County Legislature and is a true, complete and correct copy thereof and of the whole of said original Resolution, which was duly adopted by the County Legislature of the County of Putnam on March 6, 2012 and approved by the County Executive on \_\_\_\_\_, 2012.

**IN WITNESS WHEREOF,**

**I have hereunto set my hand and affixed the  
corporate seal of said County of Putnam this  
\_\_\_\_\_ day of \_\_\_\_\_, 2012.**

**(SEAL)**

\_\_\_\_\_  
**M. Chris Marrone  
Clerk to the County Legislature**

#### **LEGAL NOTICE**

**The resolution, a summary of which is published herewith, has been adopted on the 6th day of March, 2012, and the validity of the obligations authorized by such resolution may be hereafter contested only if such obligations were authorized for an object or purpose for which the COUNTY OF PUTNAM, New York, is not authorized to expend money or if the provisions of law which should have been complied with as of the date of publication of this Notice were not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the publication of this Notice, or such obligations were authorized in violation of the provisions of the constitution.**

**M. CHRIS MARRONE  
Clerk to the County Legislature**

**BOND RESOLUTION OF THE COUNTY OF PUTNAM, NEW YORK, ADOPTED MARCH 6, 2012, AUTHORIZING THE ISSUANCE OF AN ADDITIONAL \$400,200 BONDS TO PAY PART OF THE COST OF THE REHABILITATION OF THE PARKING STRUCTURE AT 40 GLENEIDA AVENUE, IN A ND FOR SAID COUNTY.**

<b>Specific object or purpose:</b>	<b>Rehabilitation of the parking structure at 40 Gleneida Avenue, in Carmel, NY</b>
<b>Period of probable usefulness:</b>	<b>Twenty-five (25) years</b>
<b>Revised maximum estimated cost:</b>	<b>\$773,520</b>
<b>Additional amount of obligations to be issued:</b>	<b>\$400,200 bonds</b>
<b>SEQRA status:</b>	<b>Type II Action</b>

A complete copy of the bond resolution summarized above shall be available for public inspection during normal business hours at the office of the Clerk to the Legislature, at the County Office Building, 40 Gleneida Avenue, Carmel, New York.

Dated: \_\_\_\_\_, 2012  
Carmel, New York

**Item #5u – Approval/Budgetary Amendment/Commissioner of Finance/Complete Rehabilitation of Parking Deck/County Office Building was next. On behalf of the members of the Audit & Administration Committee, Legislator Conklin moved the following:**

**Legislator Birmingham stated that he supported Legislator Othmer’s suggestion to review the possibility of constructing some type of roof or canopy over the parking structure to prolong the life of the structure. It would be up to the Commissioner of Highways & Facilities to determine the feasibility of doing this. Additional funding would be necessary for this, if it is feasible.**

**RESOLUTION #70**

**APPROVAL/BUDGETARY AMENDMENT/COMMISSIONER OF FINANCE/COMPLETE REHABILITATION OF PARKING DECK/COUNTY OFFICE BUILDING**

**WHEREAS, the Commissioner of Finance has requested a budgetary amendment (12A008) to allocate funding to complete the rehabilitation of the parking deck located at the County Office Building; and**

**WHEREAS, the Audit & Administration Committee has reviewed and approves said budgetary amendment; now therefore be it**

**RESOLVED, that the following budgetary amendment be made:**

**Increase estimated appropriations:**

<b>51909000 53000 50021</b>	<b>Rehab Parking Deck</b>	<b>\$400,200</b>
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**Increase estimated revenues:**

<b>05000 45710C 50021</b>	<b>Bond Proceeds – 2012</b>	<b>\$400,200</b>
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**2012 Fiscal Impact -0-**

**2013 Fiscal Impact – Undetermined Debt Service**

**BY POLL VOTE: ALL AYES. LEGISLATORS LOBUE & TAMAGNA WERE ABSENT.**

**Item #5w – Approval/Fund Transfer/Health Department/Retroactive Tuition Rate Increases was next. On behalf of the members of the Audit & Administration Committee, Legislator Conklin moved the following:**

**RESOLUTION #71**

**APPROVAL/FUND TRANSFER/HEALTH DEPARTMENT/RETROACTIVE TUITION RATE INCREASES**

**WHEREAS, the Health Department has requested a fund transfer (11T401) to set up Accounts Payable funds in anticipation of retroactive tuition rate increases settled by NYSDOH; and**

**WHEREAS, the Audit & Administration Committee has reviewed and approves said fund transfer; now therefore be it**

**RESOLVED, that the following fund transfer be made:**

**Decrease:**

<b>10296000 54678</b>	<b>Leased Transportation-Preschool Program</b>	<b>\$132,000</b>
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**Increase:**

<b>10296000 54414</b>	<b>Care at Private Institute-Preschool Program</b>	<b>\$132,000</b>
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**2011 Fiscal Impact -0-**

**2012 Fiscal Impact -0-**

**BY POLL VOTE: ALL AYES. LEGISLATORS LOBUE & TAMAGNA WERE ABSENT.**

**Item #5x – Approval/Fund Transfer/Finance/Temporary/Overtime was next. On behalf of the members of the Audit & Administration Committee, Legislator Conklin moved the following:**

**RESOLUTION #72**

**APPROVAL/FUND TRANSFER/FINANCE/TEMPORARY/OVERTIME**

WHEREAS, the Finance Department has requested a fund transfer (12T030) to fill a temporary line in payroll due to a retirement and to cover overtime in taxes due to a person out on extended sick leave; and

WHEREAS, the Audit & Administration Committee has reviewed and approves said fund transfer; now therefore be it

RESOLVED, that the following fund transfer be made:

**Decrease:**

10031000 51000	Personnel	\$10,000
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**Increase:**

10131000 51093	Overtime	\$ 5,000
10131000 51094	Temporary	<u>\$ 5,000</u>
		\$10,000

2012 Fiscal Impact -0-

2013 Fiscal Impact -0-

**BY POLL VOTE: ALL AYES. LEGISLATORS LOBUE & TAMAGNA WERE ABSENT.**

**Item #6 – Other Business**

**Item #6a – Approval/Appointments/Empire Zone Administrative Board was next. Chairwoman Conklin moved the following; seconded by Legislator Birmingham:**

**Legislator Birmingham stated that New York State no longer has an Empire Zone program. However, there are still two outstanding projects in Putnam County that were funded under the Program. Until these projects are complete, it is necessary to maintain and Empire Zone Administrative Board for administrative purposes.**

**RESOLUTION #73**

**APPROVAL/APPOINTMENTS/EMPIRE ZONE ADMINISTRATIVE BOARD**

**RESOLVED, that approval is hereby given to the Legislative Chair's appointments to the Empire Zone Administrative Board for a term to expire December 31, 2014 for the following individuals:**

**Richard Ruchala, Town of Southeast  
John Degnan, Town of Southeast  
Stephen J. Baranowski, Town of Carmel  
Robert Buckley, Town of Carmel  
Jim Byron, Town of Patterson  
Marshall Mermell, Town of Philipstown  
Jack Smoot, Town of Carmel  
Burt B. Houseworth as Zone Coordinator**

**BY POLL VOTE: ALL AYES. LEGISLATORS LOBUE & TAMAGNA WERE ABSENT.**

**Item #6 – Recognition of Public.**

**Mr. Jerry Ravnitsky, Town of Southeast, stated that he was unclear on some aspects of the easements for the athletic fields in the Town of Carmel. It was his understanding that some work had been started there. According to an article in the newspaper, a Stop Work order was issued by New York State for this work. The work was supposed to be done for only 200 feet. It was his understanding that work was done to approximately 600 feet. He questioned if it was permissible for the work to have begun without the resolution being approved by the Legislature. In reviewing the back-up information that was posted on line, he could not find any approvals from the NYCDEP which he felt was necessary to approve any resolutions. His concern is that the law should be followed. He requested clarification on what the law is and if it was followed.**

**William Carlin, Commissioner of Finance, stated that he wanted to clarify that any monies received through the "I Love New York" funds would be spent in accordance with the Program's guidelines.**

**Mr. Denis Castelli, County Historian, requested a clarification on the changes to the reimbursement policies of meals and lodging for County employees.**

**Legislator DiCarlo stated that the County Executive was fine tuning the policy. It would not hurt any employee who must travel for work purposes. It would reduce lodging and meal reimbursement and save tax dollars. There had been a lengthy discussion at the Personnel Committee.**

**Mr. Robert Buckley, a resident of the Town of Carmel, stated that he had concerns regarding duplication of services with regard to architectural plans for the easement for the Town of Carmel athletic fields. He felt that if there had been any ethical issues regarding the duplication of obtaining these services, it should be reviewed by the Ethics Committee. There has also been a lot of misinformation circulating regarding the issuance of a Stop Work Order for this project.**

**Ms. Kathleen Delamere, Town of Carmel, stated that she was the founder and former member of the Historic Preservation Advisory Commission. The Commission was started twelve years ago and provided a great service to the County. In her opinion, the County and the Town would receive fines for the violation of the Stop Work Order issued by the NYSDEC. She questioned if the Hill-Agor Farm had ever been mentioned in a SEQR document. In her opinion, since the Advisory Commission was an outside agency, they were not required to account to anyone for what they spent or what they spent it on. She felt they had followed all the proper protocols for their funding. The money for architectural services had not been spent. The \$5500 was encumbered for a master plan for the Farm. That was within the Commission's purview. Every penny the Commission spent has been accounted for. Trees have been removed further back than allowed by the easement. She questioned if the 121 acres leased to the Town of Carmel included the Hill-Agor Farm property.**

**Mr. Alan Warnecke, Town of Carmel, stated that he felt an agreement had been reached and the easement violated that agreement. In his opinion, all the major parties involved should meet again to reach another agreement.**

**Mr. Eugene Boesch, Town of Carmel, stated that he is an archeologist who has been involved in the Hill-Agor Farm project off and on for many years. The County has the**

responsibility to be the stewards of the history of the County. In his opinion, the historic properties will remain long after the usage of the ball fields has passed. There is a long term place for the historic nature of the Farm property. The Farm has the potential to be a historic destination for the County. In his opinion, the easements will have a negative impact on the historical nature of the Farm. He requested a long term plan for the entire property. Being on the National Register of Historical Places has an impact only if federal or state funding is used or if tax credits are used. In his opinion, the Farm could generate some income as a historical destination.

Ms. Ann Fanizzi, Town of Southeast, stated that in her opinion, the Hill-Agor Farm is a wonderful opportunity to celebrate the County's history, especially in this Bicentennial year.

Ms. Judy Ravnitsky, Town of Carmel, stated that she lives near the Hill-Agor property. She felt the work that had been done was a desecration. In her opinion, the landscape were stripped.

**Item #8 – Recognition of the Legislators.**

Legislator Othmer stated that no one is stopping anyone from improving the Hill-Agor property and buildings. The approval of the easement is a safety issue to make the road safer. He further made a motion to reopen Item #5a (Approval/Requesting Open Process/Selection of Project Director/Putnam Visitors Bureau) to further discuss the County Attorney's letter; seconded by Legislator Albano.

By roll call vote: Five nays. Two ayes – Legislators Albano & Othmer. Legislators LoBue and Tamagna were absent. Motion fails.

Legislator Birmingham stated that he wished everyone a Happy St. Patrick's Day.

Legislator DiCarlo stated that the 4H presentations at Green Chimneys School was a great event and a great opportunity to watch the participants, ages five to nineteen, present their projects.

Legislator Albano stated that he questioned if any two hundred year old trees were cut down at the Carmel Athletic fields project. In his opinion, those trees were much younger than that.

There being no further business, at 8:40 P.M., Legislator Oliverio made a motion to adjourn; seconded by Legislator Birmingham. All in favor.

Respectfully submitted, Chris Marrone, Clerk.