

**PUTNAM COUNTY BOARD OF ETHICS
OFFICIAL MINUTES**

Meeting of April 20, 2018

Members Present: Bob Bickford, Rod Cassidy, Paul Eldridge, Kathleen Delamere
Staff: Jan Miller

The meeting began at 9:10 am in the conference room of the County Personnel Department. Roll call was taken. The Pledge of Allegiance was recited.

Minutes:

The Board reviewed the minutes of the February 16, 2018 meeting and accepted them as amended.

Old Business:

- It was reported that the County Executive submitted a letter of re-appointment of Kathleen Delamere to the Legislature on March 21, 2018. Final appointment has not yet been received.
- The Rules, Enactments & Intergovernmental Affairs Committee of the Legislature requested that a representative of the Board attend their March meeting to review the Annual Report. Rod Cassidy attended and reported on their discussion of the report.

New Business:

- The Board members discussed the advisability of having each member sign a Confidentiality Agreement given the nature of the information that comes before the Board. Draft language was created and will be prepared for the Board members at the next meeting.

The Board moved to executive session at 9:27 am to review the 37 Financial Disclosure forms awaiting acceptance. Thirty-five forms were accepted and 2 were returned for correction.

Next Meeting: June 22, 2018 at 9:15 am.

At 10:02 am Rod Cassidy moved for adjournment, Paul Eldridge gave the second, and all concurred.

Respectfully Submitted,
Paul Eldridge, Secretary